

**New Mexico State University
Administrative Council Minutes
Tuesday, March 10, 2009**

1. Minutes of February 10, 2009

The minutes of February 10, 2009 were approved as distributed.

Old Business

2. IT Policies [Shaun Cooper]

Shaun Cooper said they received a lot of input to the revised IT Policies and are still working on the suggestions. The item will return to the agenda for approval at the next meeting.

New Business

No items.

University-wide Information/Announcements

3. Phone/Data/Alarm Rates for FY09 & FY10 [Shaun Cooper]

Shaun Cooper said the good news is that telephone rates are not going up. Shaun said there is a new process for calculating internal telephone, networking, and life safety alarm rates at NMSU. Currently, these services are combined in a single rate of \$24 per month. As a result of the rate review, the services will now be listed as individual line items on the monthly telephone bill. One of their concerns was that student housing might remove 2,000 phones from service since most students now have cell phones. However, networking services and life safety alarm services would still be provided to their buildings, so there would still be costs associated with these services. ICT's expenses have been greater than \$24 per month, but they have had some reserves to use to offset their expenses. The net change in cost is zero for FY09 and FY10. In addition, voice mail for individual boxes has decreased from \$2 to \$1 per month. Hourly labor rates effective March 24, 2009 have increased. Units under current contracts will not see an increase in labor rates until their current contract expires. ICT plans to bring rate reviews to Administrative Council annually. In response to a question from Steve Castillo, Shaun said the monthly telephone charge is currently based on the number of telephones in the unit not on networking usage.

4. Corbett Center Scheduling Policy Change [Justin O'Connell]

Justin O'Connell distributed a handout regarding scheduling policy changes for Corbett Center Student Union. He said ASNMSU ran into a problem in scheduling rooms for their Senate meetings. Currently, ASNMSU has until June 1 to reserve the Senate Chambers and Senate Gallery for their Thursday evening meetings during the academic year. The revised policy would extend the deadline to September 1. Angela Throneberry added that Justin had already cleared the change with the Corbett Center Union Board. She also said that in 2006-07 the Union Board approved a four-tiered prioritization scheduling model for Corbett Center based on concerns from student groups. This request is to extend ASNMSU's deadline to reserve the Senate Chambers and Gallery to September 1. Since this is a building specific request, it does not need Administrative Council approval.

5. Executive Vice President/Provost's Report [Bob Moulton]

Bob Moulton congratulated Robert Rhodes on being named a national ACE Fellow. Walter Zakahi, last year's ACE fellow, has just returned and indicated he had a great experience.

Dr. Adera and Dr. Rhodes have been working closely on the transition to Dr. Adera's leadership of the College of Health and Social Services on July 1. We look forward to that.

Dr. Moulton said the colleges have responded well to our plea for additional mid-semester courses with the hope to meet our next growth target. It means a great deal to us financially. We have added 100 new courses. Please encourage students to enroll in these new courses.

Dr. Moulton said the deans have been working with their department heads and faculty over the past two months on a 2.5 percent I&G budget reduction.

Dr. Moulton thanked Vimal Chaitanya for putting together a great celebration to thank “millionaire researchers” who have brought in more than \$1 million in grant and contract funding over the past year.

6. Faculty Senate Update [Joe Pfeiffer]

Joe Pfeiffer said Proposition 10-08/09 was adopted which amends the course catalog provision for recognition with honors to reflect the current practice of recognizing all of those with a 4.0 gpa instead of just 1.5 percent of the graduates per college. Proposition 11-08/09 would remove the prohibition of interims from competing for permanent, academic administrative positions. Seven new propositions have been introduced since March: 12-08/09 deals with a School of Nursing proposal for a doctorate of nursing; 13-08/09 is a request to the Registrar’s Office to create an electronic incomplete grade form; 14-08/09 is a proposition to change the Policy Manual to create research faculty positions and to define college faculty; 15-08/09 is a memorial that has been brought forward by the faculty and student Advisory Committees on Technology to provide help to ICT with the development of on-line courses; 16-08/09 makes it possible for theses and dissertations to be embargoed if necessary; 17-08/09 dealing with crimson scholars on study abroad programs has been withdrawn; and 18-09/09 is a memorial regarding declining central research infrastructure support.

In response to a question from Brenda Shannon about why a thesis or dissertation would need to be embargoed, Elizabeth Titus said there are multiple reasons such as a pending patent, a corporate relationship that requires review, or a societal concern where it may put an individual at harm. This proposition is an attempt to recognize that a little more time might be needed, but there is a 24-month limit when it must be made public.

The nominees for next year’s Faculty Senate chair are Mark Anderson and Chris Erickson.

7. ACAP Update [Kelly Brooks]

Kelly Brooks said ACAP voted unanimously in support of a proposal from the Employee Wellness Committee on their strategic plan. There is an employee fee structure attached to the proposal to allow employees to use the Student Health Center, Activity Center, and the Natatorium. Currently, students have been shouldering these fees. Kelly will bring the proposal forward to President Cruzado. The new Vice Chair of ACAP and next year’s ACAP Chair is Roseanne Bensley from Career Services.

8. ASNMSU Update [Justin O’Connell]

Justin O’Connell said they are working on several projects in student government. They reviewed 10 student fee proposals that will go to the Student Fee Review Board for approval. He will then meet with the president and provost on the Board’s recommendations. Campaign elections started last week, so there is a lot of campaign activity going on. Online voting and polling places will be open all next week. The first-ever New Mexico Conference on Student Leadership is coming up this Friday and Saturday. High school juniors and seniors from New Mexico and West Texas who are involved in student leadership have been invited to attend. Congressman Teague will be the keynote speaker.

ASNMSU's community outreach service "Big Event" is scheduled for April 4. Student organizations and councils will perform a variety of community service work. The event is also open to faculty and staff. Justin encouraged Council members to put a group together or to help out individually. Packets for sign up are available on ASNMSU's website.

9. Graduate Student Council Update [Chas Miller]

Chas Miller said that the Graduate Research and Arts Symposium has been moved to Wednesday and Thursday, April 22-23. The student submission deadline is March 20. This can be done online through the Graduate Student Council website. Judges can also sign up online. In response to an invitation, members of the Graduate Student Council will attend UNM's Graduate Symposium on Saturday, April 4.

10. Community Colleges' Update [Ramon Dominguez]

Ramon Dominguez said there are lots of things happening at our community colleges, but he will focus on four important things. Our community colleges are currently trying to align their promotion and tenure policies with the main campus policies. This has been a challenge because we have four community colleges with four different faculties throughout the state. A faculty committee has been working very hard to come together on these issues. Yesterday a memo and the policy were sent to all faculty asking for feedback and a vote.

The president and executive team have scheduled visits to our community colleges in response to President Cruzado's commitment to schedule open forums with our community college faculty and staff. This is a great opportunity.

Ramon said he typically meets monthly with the Community College Faculty Advisory Boards to discuss concerns, ideas and issues. He expressed his appreciation to Tammy Anthony for her presentation regarding the Bookstore and how they can work together and to Rene Yoder for her presentation regarding part-time faculty.

NMSU will host the annual Community College Roundup on Friday, April 24 at the New Mexico Farm and Ranch Heritage Museum. Administrative Council members will be invited to attend. On April 23 the community colleges have been invited to meet with student service areas.

Linda Lacey said she will make a presentation to the Grants Community College on April 8 on how to finance graduate school. She offered to make a similar presentation at our other community colleges if they are interested.

Ramon thanked Elizabeth Titus for her assistance in getting an electronic catalog for Carlsbad Community College. Elizabeth said we now have one University, one library and one catalog.

President Cruzado said how we communicate is very important. We need to try to strengthen our communications here in Las Cruces as well as with our community colleges. That is the main reason for our upcoming community college visits.

Other:

President Cruzado **welcomed Dr. Tilahun Adera** who was visiting NMSU for a couple of days. Dr. Cruzado **thanked Robert Rhodes** for his work as interim dean until Dr. Adera's arrival in July. Dr. Cruzado also **welcomed Bobbie Derlin** who is filling in for Carmen Gonzales who is on medical leave.

President Cruzado said last Saturday we celebrated our **Science Fair**. She thanked Christina Chavez Kelley and Dr. Moulton for their hard work. It was a great success.

Dr. Cruzado encouraged the Council to attend tonight's presentation by award-winning author **Salman Rushdie**. This should be a very memorable event.

President Cruzado said she had not been able to attend the last two Administrative Council meetings because she had been working in Santa Fe at the **Legislative Session**. We went into the session with two very important priorities based on the difficult economic situation: to protect our growth dollars generated by the funding formula, particularly on the workload side, and to protect the \$6 million for the Center for the Arts. Our Legislators have been very supportive.

The Western Athletic Conference **basketball tournament** begins tomorrow. Hopefully, our men's and women's teams will bring back a trophy or two, and we will be celebrating next week.

Next week we will host the **Hispanic-Serving Institution Symposium**. Our faculty and staff have invited individuals to come and reflect on what it means for NMSU to be a Hispanic-serving institution—the history, trajectory and the future of our designation.

Dr. Cruzado said **Spring Break** is around the corner. She encouraged Council members to take time to relax and come back refreshed.

Elizabeth Titus asked what NMSU is doing to get some money from the **State Stimulus Plan**. Dr. Cruzado said the situation is still undefined. HED has not provided us with much information yet. Paul Gutierrez and Jim Peach from the College of Business are looking into every element of the stimulus package to see what it means for us and what opportunities might be able to grasp.

Paul Gutierrez said he has been involved at two levels in the State Stimulus Package—one around green jobs, green economy, nuclear energy and everything related, and the other dealing with vulnerable populations, such as K-12, Health and Human Services, and the Children, Youth and Families Department. The Governor formed a Green Jobs Cabinet to position state government to be competitive for some of the Green Jobs Act dollars, which is funded for about \$5 million in addition to the stimulus money. A lot of the funding will be targeted for technical training, job entry training, certificate training programs, apprenticeship programs, etc. A lot of the R&D money that is available for research institutions will also follow those dollars. There will be a significant amount of competitive dollars for applied and outreach types of opportunities. We are working with communities and people on campus to identify opportunities for stimulus dollars. The money is not intended to come as much to the university as it is to the individual communities. As a land-grant university, we have an important role to play to make sure the money goes to the communities in a way that really benefits the communities. Paul will share additional information with the Council soon.

Next Meeting: Tuesday, April 14, 2009, 8:30 a.m., Corbett Center, Colfax Room #210