

**New Mexico State University
Administrative Council Minutes
May 12, 2009**

1. Minutes of April 14, 2009

The minutes of April 14, 2009 were approved as distributed.

Old Business

2. Fire Prevention Practices and Guidelines [Darrell Smith]

Darrell Smith said he had not received any response to the draft Fire Prevention Practices and Guidelines that were distributed to the Council last month. The Council approved the practices and guidelines as distributed.

New Business

3. Policy 2.25 Emergencies [Katrina Doolittle]

Katrina Doolittle said in 2007 NMSU began operating under an All Hazards Emergency Operations Plan. In February of 2008 the plan was brought forward to Administrative Council and should have been inserted in the Policy Manual that went forward to the Board of Regents for ratification but was not included. So the current request is for final adoption of the Emergency Preparedness Policy that would completely replace policy section 2.25. Ben Woods said since they have been operating under this policy for two years and it is consistent with the policy that was brought forward previously, he recommended approval at this meeting. The only change is to some of the position titles. Also, the Assistant to the President position will be added. The Council approved the policy as presented.

4. Naming Requests [Nick Franklin]

Nick Franklin said the Naming Committee approved naming rooms 106 and 110 in Engineering Complex III the Freeport McMoran Water Quality Laboratory. The Council approved the naming as presented.

University-wide Information/Announcements

5. NMSU Wellness Program Update [Scott Moore & Lori McKee]

Scott Moore said during the fall semester the Provost established a Health and Wellness Committee composed of students, faculty and staff that was charged with developing and initiating a campuswide wellness concept. This is still a work in progress. Lori McKee distributed the final report of the Health and Wellness Committee, a wellness brochure, orientation flyer and enrollment form for the new AggieFit Program. She updated the Council on the new AggieFit Program. Membership benefits include access to both the Activity Center (AC) and Natatorium, monthly health screenings, monthly e-newsletters, discounts on certain equipment purchases in the AC Rec Sports Store and special fitness services, and early pre-registration for Lil' Aggies for all AC summer camps, clinics, and swim school. The cost for employees, which can be paid through payroll deduction, is \$120 per year, \$180 for spouse or partner, and \$42 for a Lil' Aggie Pool Pass. Minors are not allowed in the AC. If the program is successful, they hope to launch similar programs at our community colleges next year. The goal is to get the whole family healthy and fit.

6. Sustainability Council Update [Steve Loring]

Steve Loring updated the Council on the activities of the Sustainability Council. Participation continues to be good among our faculty, staff and students. A new website has been launched at <http://sustainability.nmsu.edu>.

7. Sustainability Survey [Carmen Santana-Melgoza]

Carmen Santana-Melgoza updated the Council on the preliminary results of the Sustainability Survey. Faculty, staff and students were supportive of teaching night, weekend and summer classes in a specified common building. Response was positive to working a 10-hour day Monday-Thursday with all Fridays off during the summer. Response was positive to setting office and classroom temperatures when occupied to 76 degrees during the summer and 70 degrees during the winter. When unoccupied, temperatures would be set at 85 degrees for cooling and 60 degrees for heating. Some exceptions would need to be made i.e., in areas where research is conducted. Response was

also positive to reducing the number of university-owned vehicles and to reducing the number of gas operated, university-owned vehicles. Respondents were not supportive of utilizing a public transit system to get to/from campus. Dr. Cruzado said, unfortunately, we are too close to beginning our summer session classes to implement the 10-hour day workweek this summer. Some of the other options will be reviewed for implementation as soon as is feasible.

8. University Inventory Equipment Status Report [Angela Throneberry]

Angela Throneberry said as a result of soliciting the deans' and vice presidents' help last week, approximately \$250,000 of missing equipment was found. She said the Physical Property Office is working on some procedural changes for next year to include beginning the process earlier and more direct contact with the deans and vice presidents.

Updates

9. Faculty Senate Update [Chris Erickson]

Chris Erickson updated the Council on action taken at the April 30 Faculty Senate meeting. He also said he had received a lot of feedback about the events that had occurred recently involving our interim president, and a lot of faculty are not happy with the way things were handled.

10. ACAP Update [Kelly Brooks]

Kelly Brooks said the Advisory Council on Administrative Policy had not met since our last Administrative Council meeting, so she did not have an update at this time.

11. ASNMSU Update [Travis Dulany]

Travis Dulany said they will soon announce the 11 individuals who will be part of the executive branch of our student government. They are gearing up for their first student senate meeting.

12. Graduate Student Council Update [Chas Miller]

Chas Miller said the Graduate Research and Arts Symposium was very successful with 120 participants. Chas introduced the new Graduate Student Council President, Joseph (Paul) Kuhns.

13. Community Colleges' Update [Ramon Dominguez]

Ramon Dominguez asked Felicia Casados, Russell Hardy and Andrew Burke to update the Council on graduation ceremonies at our community colleges. Dr. Cruzado thanked the community college presidents for hosting our main campus executive team during visits to each of the community colleges this semester. She also thanked those who participated in our Community College Summit this semester.

14. Athletics Update [Mac Boston]

Mac Boston said as a result of an exhaustive self study, the NCAA Certification Committee recently certified our athletic program. Our spring sports programs have been pretty impressive. Women's soccer will be rolled out this fall, which will put us in compliance with Title IX. Two-thirds of our student-athletes have grade point averages of 3.0 or higher and our graduation rates are 25-30 percent higher than the normal student-athlete. A memo will be sent to the deans from our marketing staff, coaches, and Mac asking for an opportunity to present an athletic update and to appeal to faculty and staff to help support our student-athletes through attendance at the athletic events.

Other:

Dr. Cruzado distributed a flyer announcing an Aggies vs. Lobos canned food drive that our student organizations are beginning to plan around the Aggie vs. Lobos football game.

On behalf of Administrative Council, Mike Morehead expressed appreciation to President Cruzado for her leadership, service and vision this past year.

Next Meeting: Tuesday, June 9, 2009, 8:30 a.m., Corbett Center, Otero Room #126

Minutes recorded by Barbara Dickenshied.