

**University Administrative Council Minutes**  
**Tuesday, April 10, 2012**  
**Corbett Center, Colfax Room**

Barbara Couture, Tilahun Adera, Judy Bosland, McKinley Boston, Tammie Aragon Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Vimal Chaitanya, Shaun Cooper, Roberta Derlin, Austin Graham, John Gratton, Glen Haubold, Maureen Howard, Margie Huerta, Cheri Jimeno, Ricardo Jacquez, Jay Jordan, Bruce Kite, Mike Kirk, Linda Lacey, Fred Lillibridge, Bernadette Montoya, Mike Morehead, Stu Munson-McGee, Dennis Prescott, Ricardo Rel, Christa Slaton, D'Anne Stuart, Angela Throneberry, Elizabeth Titus, Susan Waldo, Wendy Wilkins, Jeff Witte, Ben Woods, (ex-officio) Ross Justus and Ruth Prescott (Substitutes are welcome when members cannot attend.)

**I. Call to Order**

**II. Approval of March 13, 2012 Meeting Minutes**

The minutes of the March 13, 2012 meeting were approved with minor edits.

**III. Old Business**

**IV. New Business**

**V. University-wide Information/Announcements**

- A. Vice President for Research Chaitanya introduced Phase I of the strategic plan for his division. He described the methodology that was utilized in developing the document highlighting the use of data that formed the basis for much of the documents findings, conclusions, and strategies for the future. Sudha Murthy lead a more detailed discussion of the plan. The entire report will be available (in a password protected environment) for review and comment. Comments should be received by May 7, 2012.
- B. Dr. Fant discussed the upcoming Community College Summit planned for April 13. More than 160 individuals have registered to participate in the summit. An agenda is posted on the EVP/Provost's website. President Couture also mentioned a one-half day retreat with the community college presidents that will occur on the afternoon of April 12 the purpose of which will be to improve coordination on a variety of matters across the system.
- C. Dr. Derlin provided an update on various federal regulations that are influencing the national accrediting bodies. In particular, she mentioned that considerable more attention would be paid to students affairs and enrollment management in accrediting efforts.
- D. Mr. Abernathy updated the Council on the outstanding results (less than 1% of unknown inventory) of the annual inventory process. He will present the full report at the May Board of Regents meeting.

## VI. Updates

- A. President Update – President Couture expressed appreciation for the efforts of so many across campus and the state in assisting with NMSU’s legislative efforts. She reported that NMSU received the largest increase in RPSP funding of any state agency. Going forward, the President will lead a university-wide discussion about how best to protect mission-related activities, e.g., AES/CES from the fluctuations associated with RPSP funding. The President also expressed her gratitude for the Board of Regents’ bold step in approving a permanent compensation pool for university faculty and staff. Compensation guidelines are being developed and will be distributed as soon as possible. There will be a strong element of merit consideration in the guidelines. She will discuss the compensation package at the upcoming Faculty/Staff Forum, along with other matters of campus-wide interest. Lastly, she mentioned the on-going discussions with the Faculty Senate, the URC, and the deans regarding indirect cost distribution.
- B. Executive Vice President/Provost Update – Provost Wilkins announced an upcoming external review of our graduate programs designed to analyze our program mix and offer solutions for how we can advance research area that are tie-ins to mission-driven areas. She also urged the Council to review the status of the Library’s external review recommendations.
- C. Faculty Senate Update – Dr. Munson-McGee provided an update on completed and new business. See the attached summary provided by Dr. Munson-McGee.
- D. NMSU Employee Council Update – Dr. Lillibridge announced the Employee Council’s continuing work on a strategic plan. He also reported that the employee golf league will have its first outing on April 10.
- E. ASNMSU Update – Mr. Graham announced that Breeanna Sylvas has been elected President of ASNMSU in the recent student election. He also reported on activities/events associated with Diversity Week, Greek Week, and Sexual Diversity Week. Other upcoming events include the Student Memorial Ceremony scheduled for dusk on May 1. His cabinet has also been working with Dr. Montoya’s area on ways to enhance services to active duty military and veteran students. Work has begun on Homecoming 2013’s theme, Cultivating a Culture of Pride at NMSU. The final ASNMSU Senate meeting will be on April 26, President Couture will be present for that meeting. ASNMSU will present a revised academic appeals policy at the May Administrative Council meeting.
- F. Graduate Student Council Update – Mr. Kirk thanked the President, Provost, and Mr. Graham for attending the graduate student research symposium. He reported that the symposium had over 130 presenters and 200 attendees. Plans for next year’s symposium are already underway and will attempt to showcase graduate students’ research to a broader community. Mr. Kirk also mentioned that GSA elections are underway and that seven new graduate organizations are working through the charter process. Lastly, he reported that the tuition increase approved by the Board of Regents had not met with approval from the graduate student population.

## **VII. Other Business**

In Other Business, Dean Tilay announced an upcoming visit by Senator Bingaman during which the Senator would participate in a College of Health and Human Services event. Ms. Throneberry and Mr. Cooper also announced the schedule for an external review of IT services and urged participation from Administrative Council members in the open forums. Dr. Montoya reported that preregistration for new freshmen will begin on April 12.

Next Meeting: **Tuesday, June 12 @ 8:30 a.m.**, Corbett Center, Colfax Room #210

**UAC Announcements**  
**From Faculty Senate Chair**  
**April 10, 2012**

**Completed Business**

- 1) Proposition 12-11/12A: A Change in the Undergraduate English Proficiency Requirement So That the IELTS and TOEFL Requirements are Equivalent (Munson-McGee, ACES; Ketelaar, Alexander, Rayson, A&S; McCormick, DACC) **PASSED**
- 2) Proposition 13-11/12A: Changes To Section 5.47 of the NMSU Policy Manual, to Change Burden of Proof for Discipline Action Based on Discrimination to “Preponderance Of The Evidence” Instead of “Clear And Convincing”, Consistent with DOE Guidance. (Munson-McGee ACES; Ketelaar, Rayson, A&S; Miller, Library) **PASSED**
- 3) Proposition 14-11/12A: A Memorial in Support of the Coalition on Intercollegiate Athletics (COIA) (Taylor, Oretskin, Business; Ketelaar, A&S) **PASSED**
- 4) New Faculty Senate website is in beta phase and is available at [www2.nmsu.edu/~facultysenate/](http://www2.nmsu.edu/~facultysenate/). It will become the official site as soon as the pointers can get changed by the powers that be.

**New Business**

- 1) Proposition 09-11/12: Change in Honorary Degrees Policy 6.75 (Hubbell, Barello, Ketelaar, A&S)
- 2) Proposition 15-11/12: Proposal to Change the Name of the Department of Health Science to the Department of Public Health Sciences (Blair, Mullins, Kratzke, Kozel, CHSS; Munson-McGee, ACES.)
- 3) Proposition 16-11/12: Endorsement of Graduate Catalog Contents (Rayson, A&S; Munson-McGee, ACES)
- 4) Proposition 17-11/12: Proposal to Amend Sabbatical Leave Policy to Include College Faculty (Nancy Baptiste (CT/Ed), Cindy Murrell (CT/A&S), Ben Taylor (CT/Bus), Del Jimenez (CT/CES), Abby Train (CT/A&S), Deb McCormick (CT/DACC), Azadeh Osanloo (Ed), Nancy Oretskin (Bus), Liz Schirmer (A&S), Tim Ketelaar (A &S).
- 5) Proposition 18-11/12: Library Memorial (Rayson, A&S; Miller, Library; Munson-McGee, ACES)
- 6) Proposition 19-11/12: Proposed Revisions to Faculty Grievance Review and Resolution Policy 4.05.50 (Munson-McGee, ACES; Rayson, Ketelaar, A&S)
- 7) Proposition 20-11/12: Proposed Revisions to Faculty Promotion and Tenure Policy 5.90 (Munson-McGee, ACES; Ketelaar, Rayson, A&S)
- 8) Proposition 21-22/12: Proposed Revisions to General Education Coursework Policy 6.65 (Munson-McGee, ACES; Ketelaar, A&S)