

Minutes
University Administrative Council Agenda
Tuesday, May 8, 2012 @ 8:30 a.m. – 10:00 a.m.
Corbett Center, Colfax Room 210

Attending - Barbara Couture, Judy Bosland, McKinley Boston, Tammie Aragon Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Roberta Derlin, John Gratton, Glen Haubold, Maureen Howard, Margie Huerta, Cheri Jimeno, Bruce Kite, Mike Kirk, Linda Lacey, Bernadette Montoya, Stu Munson-McGee, D'Anne Stuart, Angela Throneberry, Elizabeth Titus, Susan Waldo, Ben Woods, (ex-officio) Ross Justus
(Substitutes are welcome when members cannot attend.)

Others Attending – Lori Gobble, Norm Noel, Norma Grijalva, Bill Harty, Gerald Nevarrez, Greg Fant, Greg Walke, Andy Burke, Dorothy Anderson, Dave Brockmeyer

I. Call to Order

Meeting was called to order at 8:03

II. Approval of April 10, 2012 Meeting Minutes

Motion by Dean Carruthers to approve as presented, seconded by Dean Titus. Passed on a voice vote.

III. Old Business

There was none.

IV. New Business

A. Approval of Capital Outlay Request [Throneberry, Haubold, Walke]

Glen Haubold and Greg Walke presented the proposed capital outlay request package for the NMSU system. See attachment delivered electronically prior to meeting. Cap project process starts now for the next cycle. They reminded all of the process for bringing your particular capital project needs forward for consideration by the university. They mentioned Facilities Condition Index - Working off a 2006 baseline which they are updating. They also mentioned space analytics and class room use – increasing efficiency of space use diminishes need to construct more space. Greg Walke – presented the five year master plan on a campus by campus basis.

Question / Comment –The data being measured to demonstrate will be very useful to demonstrate in the upcoming accreditation that we are tending to business. Facilities to work with Bobbie Derlin to capture this strategic thought as evidence.

V. University-wide Information/Announcements

A. Update on Alumni Activities [Campos]

See highlights from handout - Ring Ceremony May 9th -Ring payment program discussed - Fall Football College Tailgates - Success of recent chapter visits - DC event - Roswell trip w/NMMI - Paint Roswell Crimson, handing out and celebrating Aggie Pride. Clovis / Artesia coming up 29/30 May. Albuquerque visit upcoming July 7th. Affinity programs now underway include Lifetime email accounts being offered for first time to class of 2012 and on line discounts for Aggie Gear thru the bookstore. Twitter and face book also a new tool for Alumni activities. Tweet 2x per day. Retweet impact mentioned – digital analytics expert helps track impact and response

- B. Categorization and Processing of Waivers [Throneberry and Montoya]
Review of study of waivers presented w/ primary focus on Scholarship waivers. Under Ph 1 - 8 of 16 waivers to be transitioned into the financial aid module of banner. Fall 2013 2nd group of scholarship waivers (10) to be acted on.

Goals 1) Establish internal controls 2) Simplify reporting 3) Accurately reflect scholarships being offered. All while insuring we are compliant with waiver criteria.

Presidential comment – waivers are not free – every time one is issued it reduces revenue or transfer ultimate burden to other students – request of any waiver will require highest level (President) approval in the future

Comment – where there were problems we have worked to phase those out so students do not have the rug pulled out from under them

New arena that presents a challenge is international – some countries first question is what discount we will offer? In the past individuals in departments were entering into discussion of discounts w/o up-channel approval

Clarify graduate assistantship to be reviewed in Ph 2 – a select few shown as institutional waivers – not stopped but shown as a part of financial aid package – will look different to a student but still there

PHASE 3 – there will be a phase 3 which looks holistically at all the waivers and the investment being made to determine a rough sense of the ROI – is the investment wise and achieving what we desire?

Bernadette will meet with ADAC and Grad Council to review further

- C. Title IX Update [Nevarez]

One (1) year ago a dear colleague letter came out opening further consideration – Title 9 assigned to OIE in summer 2011. Additional staff assigned in summer 2011 to assist OIE in title 9 compliance issues. 1 hour training – Intro to Title 9 – beta test delivered and ready to roll – now included in training calendars – OIE will travel on request to present – within 12 months hope to follow up with a phase 2 training. Student accommodations mentioned – guidance developed and will be shared with Deans for inclusion in the Fall 2012 syllabus' handed out. Developed informational poster for distribution and overview – what is Title 9 – who to contact if you believe you have a need that is not being addressed. OIE has met with LCPS and DACC to outline respective responsibilities – who is responsible for dual credit students being discussed? Dual credit agreements should include language for responsibility of Title 9 issues. FS proposal to change to preponderance of evidence is underway. Police Chief coordination of complaints discussed – OIE and PD working – clarify Cleary Act and reporting responsibilities – who is obligated to report? Clarification underway. PD – sexual assault requires concurrent investigations that parallel – OIE and Police must both be involved. Student sex discrimination title 9 policy now with Gen Council for their review. Audience – Dept Heads faculty and staff ultimately are subject to briefing

Comment - Deans – your department heads need this information –

Question - What is our track record on title 9 complaints? This component is just beginning especially student on student – the grievance procedure is a new component - role of social media still developing

Question of all items desired to be collected and placed into syllabus? - Provost office will take the lead in compiling and link to one spot for updates

DACC puts out a one pager very extensive each year – DACC will forward theirs to Provost

D. NMSU On Line Committee [Couture and Burke]

Intro by President – reason for being – problem of swirling identified years ago in prior report. Still an issue – inconsistency across the “on line” NMSU system identified as the challenge –

Andy Burke- Committee looked at enrollment between campuses. Charge – each campus to be successful. Consistency of course quality desired. Tuition policy is also a factor. Look at common in district / out of district rate for community colleges. Encourage students to take courses at their home campus. Looked at common fee for CC online courses. Enrollment management was also reviewed. Enrollment interventions are already being implemented. Scholarship requirement to take courses at their home campus added recently. With recent interventions there have already been some drastic changes. At course level – common courses have broad enrollment – encourage students to take courses at their home campus. Requires System Coordination

President added. . NMSU has taken the report and is now in step 2 – outside consultant group - Huron Consulting – will be on campus over next 4 weeks for interviews – jumping off from the report. CONCERN – lack of availability of campus faculty when they visit a campus – due to scheduling

Goals reiterated

Need consistency in course quality

Need pricing consistency for the same course offerings

Need every campus to be successful with on line course offerings

Thanks to Andy and Committee for his report

E. Electronic Effort Certification [Throneberry, Gobble, Noel]

Will launch Aug 2012 thru my nmsu. Improved process from electronic process. Can travel to individual colleges for presentations. Employee group – those paid on restrictive funds
Arrange for a later demonstration

VI. Updates

A. President Update [Couture]

2 main issues

1st - Compensation – instructions for how we will handle faculty and staff salary issues in coming year will be forthcoming. Grateful to students and BOR for their supporting the tuition increase that made this possible.

2nd – AD and President working extremely hard at the changing conference affiliations. The NMSU athletic program is very competitive. Perception of lack of TV market hurts as does perception of not being an easy travel spot. WAC has 2 football schools remaining. The WAC commits to rebuild over the next 2 years to either a football or non football conference.

NMSU looking at all options at this point. Discussions with all conferences you read about in paper. Regents involved and Governor is informed. In contact with UNM as well. One angle is potential to be part of the MWC that would require several things to happen for them

to consider in order for that to happen

Mentioned faculty talk – most disappointing is the lack of consideration of how their comments affect the student athletes – we are a modestly priced mid major with relatively low subsidy yet we are successful on and off the court. Remarkable achievements!

Mac Boston – greatest challenge is recruiting in this most unstable environment –

Confident that we will survive and have a soft landing – there is quality here –

Cumulative team GPA for the 430 student athletes is a 3.0

5000 service hours

Need campus support

B. Executive Vice President/Provost Update [Wilkins]

Greg Fant - Jeffrey Chase from San Diego State will be visiting to discuss the success that they have had on student retention

C. Faculty Senate Update [Munson-McGee]

Completed Business – Items that Passed Faculty Senate

Proposition 09-11/12A: Change in Honorary Degrees Policy 6.75. (Anne Hubbell, A&S; Julia Barello, A&S; Tim Ketelaar, A&S)

Proposition 15-11/12: Proposal to Change the Name of the Department of Health Science to the Department of Public Health Sciences. (Robert Blair, Iris Mullins, Cynthia Kratzke, Charles Kozel, HSS; Stuart Munson-McGee, ACES)

Proposition 16-11/12A: Endorsement of Academic Programs and Policies Within the 2011/2012 Graduate Catalog. (Gary Rayson, A&S; Stuart Munson-McGee, ACES)

Proposition 17-11/12: Proposal to Amend Sabbatical Leave Policy to Include College Faculty. (Nancy Baptiste, CT/Ed; Cindy Murrell, CT/A&S; Ben Taylor, CT/Bus; Del Jimenez, CT/CES; Abby Train, CT/A&S; Deb McCormick, CT/DACC; Azadeh Osanloo, Ed; Nancy Oretskin, Bus; Liz Schirmer, A&S)

Proposition 18-11/12A: A Memorial to Request Re-instatement to the Library of a 5% Allocation of Facilities and Administration Funds (Grant Overhead) for Collection Maintenance and Expansion. (Gary Rayson, A&S)

Proposition 19-11/12A: Proposed Revisions to Faculty Grievance Policy 4.05.50. (Stuart Munson-McGee, ACES; Gary Rayson, A&S; Tim Ketelaar, A&S)

Proposition 21-22/12: Proposed Revisions to General Education Coursework Policy 6.65. (Stuart Munson-McGee, ACES; Tim Ketelaar, A&S)

Completed Business – Items Tabled by Faculty Senate

Proposition 20-11/12A: Proposed Revisions to Faculty Promotion and Tenure Policy 5.90. (Stuart Munson-McGee, ACES; Tim Ketelaar, A&S; Gary Rayson, A&S)

Other Items

At the last meeting of the Faculty Senate for the 2011/2012 AY, it became apparent that there was a problem with the recent Faculty Senate elections (Chair position, members of the Faculty Grievance Review Board membership, and changes to the Faculty Senate

constitution to allow electronic voting). Discussions are underway as how this should be resolved. The Faculty Senate constitution and by-laws do not address anything like this and so Chair Munson McGee anticipates that this may take a little while but hope to have a plan by the week's end.

- D. NMSU Employee Council Update [Lillibridge]
Focusing on role with BoR / wellness and employee recognition

- E. ASNMSU Update [Graham and Sylvas]
None Presented

- F. Graduate Student Council Update [Mike Kirk]
Working with college of A&S for travel grants

Next Meeting: **Tuesday, June 12, 8:30 a.m.**, Corbett Center, Colfax Room #210