

University Administrative Council Minutes
Tuesday, October 9, 2012
Corbett Center/Colfax Room

Tilahun Adera, Dorothy Anderson, Judy Bosland, McKinley Boston, Tammie Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Vimal Chaitanya, Shaun Cooper, Roberta Derlin, Greg Fant, Lori Gobble, John Gratton, Glen Haubold, Steve Hottman, Maureen Howard, Margie Huerta, Ricardo Jacquez, Michael Jasek, Cheri Jimeno, Ross Justus, Tim Ketelaar, Bruce Kite, Linda Lacey, Fred Lillibridge, Bernadette Montoya, Michael Morehead, Dennis Prescott, Ruth Prescott, Ricardo Rel, Christa Slaton, D'Anne Stuart, Breeana Sylvas, Angela Throneberry, Elizabeth Titus, Tia Upchurch, Wendy Wilkins, Jeff Witte, and Ben Woods. (Substitutes are welcome when members cannot attend.)

I. Call to Order

II. Consideration of Minutes from September 11, 2012 Meeting

The minutes of the September 11, 2012, meeting were approved as distributed.

III. Remarks from Board of Regents Chair Michael Cheney

Executive Vice President/Provost Wilkins introduced Board of Regents Chair Michael Cheney who thanked the Administrative Council for allowing him to address them. He offered comments regarding the status of the university president and expressed a desire among the other members of the Board of Regents to work closely with the campus during the period of transition.

IV. Old Business

V. New Business

- a. Approval of Recommendation from Naming Committee – On behalf of the University Naming Committee, Dr. Prescott presented a proposal to (1) rename Room 108 of Thomas and Brown Hall as the “J. Eldon Steelman Electrical and Computer Engineering Department Head Office,” and (2) rename Goddard Annex Room 132 as the “Donnell and Jo Ann Smith Digital Signal Processing Laboratory.” Following discussion, a motion was made, seconded and approved.
- b. Consideration of Revisions to Policy 2.05 Ticket Sales and 7.35 Tickets for Faculty/Staff – Mr. Kite presented modifications to policies 2.05 and 7.35 to bring the language of the policies into parallel with actual practices and to address a previous audit finding that noted the inconsistency. To expedite adoption of the revised language, a waiver of the “second reading” was requested. Following discussion and acceptance of a friendly amendment to delete a reference to “men’s” basketball and to modifying the “surviving spouse” reference to “domestic partner,” a motion was made, seconded and the policy revisions approved.

VI. University-wide Information/Announcements

- a. University Boards Annual Report – Mr. Woods requested a delay on this item. He expects to present the annual update at the December Administrative Council meeting.
- b. ESL/International and Border Programs Reorganization Plan – Provost Wilkins briefed the Administrative Council on a plan to move ESL from within the Department of

Communication Studies into the International and Border Programs office. She described the move as having been under consideration for over two years and that appropriate College and Department personnel had been involved in the discussions. She also mentioned that a reorganization within International and Border Programs that would establish three working units – (1) study abroad, (2) ESL, and (3) services for international students.

- c. Faculty Advisory Committee on Diversity – the Provost has created a faculty committee on diversity for the purpose of advising her and her office on diversity-related matters affecting academic issues, including the recruitment and retention of minority faculty/staff, curricula issues, and a diversity policy for the Division of Academic Affairs.
- d. United Way 2012-2013 Campaign – Mr. Woods introduced Julie Hughes of University Communication as the chair of the 2012-2013 United Way Campaign. He also announced that Megan Shannon will serve as the co-chair of this effort. Ms. Hughes indicated that the campus would receive a first letter of solicitation mid-October. She asked that members of Administrative Council encourage their employees to participate in the institutional effort.

VII. Updates

- a. President's Update – there was no presidential update.
- b. Executive Vice President/Provost Update – there was no provost update.
- c. Faculty Senate Update – Dr. Ketelaar reported that Dr. Soum Sanogo from the Department of Entomology, Plant Pathology and Weed Science had been selected as Chair of the Faculty Senate's Committee on Committee and, in that role, would be designated as the Senate Vice Chair. Dr. Ketelaar also reported that the senate has passed the following legislation: Proposition 02-12/13 to change the name of "Athletic Training Education" program to "Athletic Training" and Proposition 03-12/13 to approve a new PhD degree program in Kinesiology. The senate also introduced the following legislation that was assigned to committee: Proposition 04-12/13 to create a Bachelor of Science Major in Counseling Educational Psychology and Proposition 05-12/13 to Recognize the New University Teaching Council and to Support the Plans and Goals of the University Teaching Council. He also mentioned emergency legislation calling for a University-Wide Faculty Forum on Compensation.

With regard to the presidential transition, Dr. Ketelaar reported that he provided an update to the Senate on the current situation regarding the President's leave of absence and resignation. During that update, he reported that the full senate expressed a collective desire to provide the Board of Regents with feedback regarding its handling of these events. He reported that the subsequent letter had been drafted and voting by the full Senate on the content was on-going.

- d. NMSU Employee Council Update – Dr. Lillibridge reported that Council work on the ERB plans to re-establish solvency continued. He mentioned that the issue of the President's resignation will be on the Council's agenda for its meeting later in the week. He also reminded the Council to encourage all employees to attend the University-wide picnic on October 10.
- e. ASNMSU Update – President Sylvas reported that the Centennial Game tailgate sponsored by ASNMSU was a huge success. She also reported on activities leading up to the Homecoming parade and week of related activities. She mentioned a conversation with the Student Senate regarding the President's resignation and that the issue of the "payout" to the President was a source of concern, particularly as it might relate to increases in tuition rates.

- f. Graduate Student Council Update – President Upchurch updated the group on the fall kickoff social held at the Fulton Center. She reported over 200 graduate students attended, by all accounts, a great success. She reported that work was continuing on the Graduate Research Fair and Symposium..

VIII. Other Business

- o Dr. Campos distributed flyers with Homecoming Events noted.
- o Mr. Woods reminded of the upcoming GOB election.