

University Administrative Council Minutes
Tuesday, September 11, 2012
Corbett Center/Colfax Room

Barbara Couture, Tilahun Adera, Dorothy Anderson, Judy Bosland, McKinley Boston, Tammie Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Vimal Chaitanya, Shaun Cooper, Roberta Derlin, Greg Fant, Lori Gobble, John Gratton, Glen Haubold, Steve Hottman, Maureen Howard, Margie Huerta, Ricardo Jacquez, Cheri Jimeno, Ross Justus, Tim Ketelaar, Bruce Kite, Linda Lacey, Fred Lillibridge, Bernadette Montoya, Michael Morehead, Dennis Prescott, Ruth Prescott, Ricardo Rel, Christa Slaton, D' Anne Stuart, Breeana Sylvas, Angela Throneberry, Elizabeth Titus, Tia Upchurch, Susan Waldo, Wendy Wilkins, Jeff Witte, and Ben Woods.
(Substitutes are welcome when members cannot attend.)

I. Call to Order

II. Consideration of Minutes from August 14, 2012 Meeting

The minutes of the August 14, 2012, meeting were approved as distributed.

III. Old Business

IV. New Business

Approval of Recommendation from Naming Committee – On behalf of the University Naming Committee, Dr. Carruthers presented a proposal to rename the Herschel Zohn Theater in honor of Pete V. Domenici Hall. (Please note, the Herschel Zohn name will be remembered through the naming of the rehearsal hall in the Center for the Arts.) Following discussion, a motion was made, seconded and approved.

V. University-wide Information/Announcements

- a. Construction Report – Jack Kirby provided an update on the various construction projects across the Las Cruces and community college campuses. President Couture reminded the Council of the process now in place for requesting consideration of new capital projects. She also mentioned the upcoming BRR process and encouraged the deans and others to support any requests with adequate data to inform the decision-making process.
- b. Data Resources Update – Judy Bosland presented an initial COGNOS dashboard that will go live on September 12. She walked the Council through the data contained within the dashboard and noted plans to continue “building out” resource. She encouraged users to forward any suggestions for data to be presented/included in this resource. The next phase of the project will be to build out the data for the colleges and ultimately, the departments. The timeline for completion of the next phase is the conclusion of the fall 2012 semester. Ms. Bosland also mentioned that proper credentials would be required to access this information. She will provide access instructions for distribution to the group. Other items of interest: an update to the Institutional Research web page is also underway and the Fact Book will be published in January.
- c. Web Update Process – Shaun Cooper presented a plan to initiate a process to review the content on the many institutional web pages. The plan calls for ICT to work with the various web masters across campus. After much discussion, including the need to properly preserve institutional “history” through an appropriate archival process, the President instructed Dr.

Cooper to proceed.

- d. Tentative Plans for October 9, 2012 – President Couture discussed tentative plans to utilize the October 9 Administrative Council time for a “next step” with the Lujan group consulting firm in crafting a revised university mission statement begun at the August leadership retreat. She discussed the need to broaden the campus involvement in the conversation, hence the desire to continue the conversation with the Administrative Council membership. Additional plans will be provided.
- e. 2012 Homecoming Plans – Tammie Campos provided information regarding the plans Homecoming week. She reviewed the process utilized by Alumni to solicit input on how to “update” various homecoming activities. One primary result of that process is the desire by alumni to “see” various locations on campus so traditional venues for various events have been changed to address this desire. She also mentioned efforts by the Alumni Association to increase student participation in the Homecoming Parade.

VI. Updates

- a. President’s Update – the President discussed her visit and participation in the dedication of a facility at the Corona Ag Science Center. She updated the Council on efforts to address DACC nursing student needs and efforts to begin a new accreditation process for the program. She emphasized her commitment to keeping the students and campus updated on the various issues related to this matter. She also provided a brief update on the formula funding task force. Finally, she emphasized that her number one priority for funding at the state level is compensation. She also mentioned efforts to work with the Faculty Senate to develop an overall compensation package for the faculty.
- b. Executive Vice President/Provost Update – the Provost asked the Council to submit stories for the “Provost Post.” She also mentioned that the recently formed University Teaching Council had met for its initial meeting.
- c. Faculty Senate Update – Dr. Ketelaar reported that the Vice Chair would be determined at the next meeting. He also announced that the Senate had passed the resolution to allow electronic voting. Revisions to certain policies are under consideration, including: promotion and tenure, academic misconduct, college-track faculty. The Senate is drafting a letter to the Director of the ERB in support of the current proposal. He also mentioned that an agenda for working group on faculty compensation is being developed.
- d. NMSU Employee Council Update – Dr. Lillibridge asked the Council membership to encourage their employees to attend the upcoming Employee Council Picnic on Wednesday, October 10. He also mentioned that the Employee Council has asked Human Resources for assistance in encouraging employees to stand for election to the Employee Council.
- e. ASNMSU Update – President Sylvas reported on an increase in ridership with the new UPass. She also discussed the plans to book a rock band for the Homecoming Bonfire event, a joint student body leadership at the UTEP football game, and plans for the UNM ASNMSU tailgate. Finally, Ms. Sylvas mentioned that the process of selecting a new student regent had begun. Student representatives from the academic colleges for participation on the selection committee has been solicited. Questions regarding community college students’ participation in this process were raised. Ms. Sylvas indicated that she would investigate the possibility of including community college student representation in this process.

- f. Graduate Student Council Update – President Upchurch announced that the Graduate Student Fair would be held at the Fulton Center on September 27 at which the “First Mondays” networking/dinner event would commence. The “First Mondays” event is an effort sponsored by the Graduate School and the Graduate Student Council to encourage participation in the GSC. She also mentioned that the GSC would explore ways to obtain travel support for graduate students at its September 12 meeting.

VII. Other Business

In Other Business, Ms. Stuart announced that HR and ICT will be holding workshops to educate employees on the new process for approving leave and time. These workshops are being coordinated through the departmental HR liaisons. She said that HR/ICT will work separately with the community colleges to assure proper educational opportunities for these new processes. Finally, she mentioned that the ERB Board will be meeting on October 19 to consider the solvency plan. NMSU will have representation at that meeting.

Mr. Rel encouraged the Council to seek opportunities to discuss the positive effects of the GO Bond package for students and faculty.

Dr. Fant reminded the Council about the upcoming Community College Round Up on October 5 and 6 at the New Mexico Farm and Ranch Museum.

Dr. Menking announced that a study abroad fair will be held on September 12, that International Education Week will be November 12 – 16, and that a Fulbright Scholarship workshop will be held on November 9.