

**University Administrative Council**  
**March 12, 2013 Minutes**  
**Corbett Center, Colfax Room 210**

Tilahun Adera, Judy Bosland, McKinley Boston, Tammie Aragon Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Vimal Chaitanya, Shaun Cooper, Roberta Derlin, Monica Dunivan, Greg Fant, Lori Gobble, John Gratton, Glen Haubold, Steve Hottman, Maureen Howard, Margie Huerta, Ricardo Jacquez, Michael Jasek, Cheri Jimeno, Ross Justus, Tim Ketelaar, Bruce Kite, Linda Lacey, Cornell Menking, Bernadette Montoya, Michael Morehead, Manuel Pacheco, Andrew Pena, Dennis Prescott, Ruth Prescott, Ricardo Rel, Christa Slaton, D'Anne Stuart, Breeana Sylvas, Angela Throneberry, Elizabeth Titus, Tia Upchurch, Jeff Witte, and Ben Woods. (Substitutes are welcome when members cannot attend.)

**I. Call to Order**

President Pacheco introduced Tina Byford, the Interim Vice President for Advancement-Designee and Monica Dunivan, the new Employee Council Chair.

**II. Approval of February 12, 2013 Meeting Minutes**

The minutes were approved as submitted.

**III. Old Business**

- A. Consideration of Policy 3.07 Awareness, Assessment and Response to Behaviors on Campus and in the Workplace – Based upon feedback received at the February 2013 Administrative Council meeting, this proposed policy is undergoing revision and will be brought back to the Council for its consideration at a future meeting.
- B. Consideration of 2.64 Security Camera Policy – Based upon feedback received at the February 2013 Administrative Council meeting, this proposed policy is undergoing revision and will be brought back to the Council for its consideration at a future meeting.

**IV. New Business**

**V. University-wide Information/Announcements**

- A. Update on Building the Vision – Provost Jordan reported on work of the Building The Vision Committee in three areas: (1) a reduction in the number of key performance indicators for each goal to two or three per goal; (2) the development of a goal for institutional research; and (3) a “crosswalk” review between the Living the Vision and Building the Vision documents. Dr. Pacheco expressed appreciation for the Committee’s work and discussed the importance of including qualitative factors in institutional goals document that articulate the benefit of producing graduates who are “thinkers” rather than just “doers.” Dr. Jordan indicated that the Committee will accept any comments from Administrative Council but he noted that the Committee would be meeting on March 15 for a final review of the key performance indicators.
- B. Accreditation Update – Dr. Derlin reported on the recent visit by the newly appointed HLC institutional liaison. She noted several points that emerged from recent visit: (1) the challenge of providing an external entity such as HLC an accurate description of the NMSU “System.” She feels that we will need to provide greater clarity regarding the governing and advisory bodies and the independent accreditation status of three of the four community colleges. Dr. Derlin also mentioned

the need to carefully negotiate the overall accreditation responsibility while recognizing the autonomy of the accreditation at the community colleges. She also discussed the importance of monitoring programs that are delivered internationally and the absolute need to observe rules related to distance education. Dr. Derlin feels there is a need for more consistent liaison with the HLC and the institutional liaison individual and will be working on a plan to do so. Finally, she mentioned the establishment of a system-wide nursing accreditation committee that includes the directors of the four nursing programs.

- C. Legislative Update – Mr. Woods provided a detailed report of relevant legislative activity. He noted that of the \$6.5M in additional dollars provided by the Senate, \$3.5M would be directed to higher education. Included in the Senate’s version is funding for a one percent compensation increase. Close attention is being paid to legislation that would establish a \$20M matching fund for privately raised funds. In current language, AES and CES funding will be moved “above the line.” The Lottery Bill (SB113) appears positioned to pass the Senate and be forwarded to the Governor. The bill increases the distribution of lottery funds from the permanent tobacco fund, balances the budget for another year and allows time for thoughtful review of future direction for the Lottery Scholarship fund. Mr. Woods reported that the ERB legislation (SB 115) had passed the Senate unanimously. In the the capital outlay bill, \$3.5M will be appropriated to NMSU (including \$200K for Corona); \$2.8M for the veterinarian diagnostic facility in Albuquerque; and \$500K to NMSU Grants. In one-time funding, \$50K is designated for infrastructure needs on the Grants campus and \$160K is set aside for NMSU Athletics. Mr. Woods expressed gratitude to Council members for their efforts to support the governmental affairs team.
- D. Construction Report – Mr. Walke provided a construction reported that work will begin on the Institute for Public Policy in mid-April. The staging will be off-site but there will be significant travel between the staging site and the construction site. The renovations for Hardman and Jacobs are in the programming stage and the goal is for programming and design to be completed by the end of the spring semester. The Pan Am re-roofing project will begin later in spring with a planned completion by late summer. Mr. Walke also mentioned that the Panda Express located in the commercial space of the Barnes and Noble facility is set to open on March 16.
- E. 2013 Faculty Recognition Ad – Ms. Howard announced that production of the annual faculty recognition advertisement is underway and that she needs input from deans regarding faculty who have received national recognition so that the respective accomplishments can be included in the piece. She also mentioned that the Sun News had submitted a public record requests for salaries.
- F. Presidential Candidates’ Interview Schedule – Ms. Prescott distributed a draft of the proposed presidential on-campus interview schedule.

## **VI. Updates**

- A. President Update – Dr. Pacheco reported that recent meetings with the University’s three bond rating agencies had gone well. Specifically, the manner in our portfolio has been managed and our enrollment strategies were cited as positive factors during the review. Dr. Pacheco also expressed pleasure with efforts to streamline Administration and Finance’s organizational structure as well as the level of engagement between the deans and the Provost. He also mentioned being pleased with the level of international activities as being productive but not distracting from the core mission. He expressed some concern about the lack of distinction between the manner in which the institution develops its policies and corresponding procedures. He feels we need to continue to move decision-making to the lowest possible level but recognizes that trust is critical to that objective; that we can’t be too risk adverse.

- B. Executive Vice President/Provost Update – Dr. Jordan reported that the recently held summit with the Community Colleges was very successful and was particularly pleased with the level of participation. He also urged Administrative Council members to visit the Center for the Arts, if they had not already done so.
- C. Faculty Senate Update – Dr. Ketelaar provided an update of Faculty Senate activities. A summary of that report is attached to this document and is submitted as part of the official minutes.
- D. NMSU Employee Council Update – Ms. Dunivan expressed her pleasure in representing the Employee Council. She also noted that a new chair-elect will be elected at the Employee Council's next meeting.
- E. ASNMSU Update – Ms. Sylvas announced a banquet to raise funds for a new ASNMSU endowed scholarship will be held on April 5. She also noted that the Big Event is scheduled for Saturday, March 16 and that over 800 NMSU students were signed up to participate. Efforts to gather input from students regarding what they'd like to see in the next president are underway. She indicated that she will share that information with the presidential search committee. Ms. Sylvas mentioned that the student advocacy board has been working in Santa Fe on efforts related to the Lottery Scholarship and that student leadership elections are currently underway
- F. Graduate Student Council Update – Ms. Upchurch reported that the Council is working on a response to the external review of the graduate program and that the results will be submitted in the form of a resolution to the full Graduate Student Council for consideration at its April meeting. If approved, the resolution will be disseminate to Graduate School leadership and to the Faculty Senate. She also mentioned that the Graduate Research and Arts Symposium was underway and urged the Administrative Council members to participate.

## **VII. Other Business**

**Faculty Senate Update for UAC  
(March 12<sup>th</sup>, 2013)**

**Current Senate Policy Activity**

Since our last BOR Meeting, the Full Faculty senate has met twice, on February 9<sup>th</sup> and again on March 7th

**During this time, the senate has introduced the following legislation which has been assigned to committee:**

- a. Proposition 16-12/13:** A Proposition to change the timeline for evaluating of Academic Administrators, in the NMSU Policy Manual, section 5.06, from every five years to every three years. (Ron McNeel, Richard Gutierrez) Assigned to University Affairs.
- b. Proposition: 18-12/13.** Proposal to amend the Faculty Senate Constitution to specify the re-election policy for the Faculty Senate Chair. (Larry Blank; Rani Alexander)
- c. Proposition: 19-12/13.** Proposal to amend the Faculty Senate Constitution to redefine the role of the Senate Committee on Committees and to change its name to the Senate Leadership Committee. (Liz Miller, Meg Goehring)
- d. Proposition 20-12/13.** A proposal to change current policy pertaining to promotion-related salary increases (Gary Rayson, Liz Miller)
- e. Proposition 21-12/13.** A memorial in support of Library funding (Liz miller)

**During this time, the senate has passed the following legislation:**

- a. Proposition: 14-12/13:.** A Proposition to modify the language of policy 4.05.50 pertaining to the definition of "faculty" who are eligible for filing a Grievance. (Tim Ketelaar, Earl Nissan, Rani Alexander, Margaret Goehring, Ron McNeel, Gary Rayson)..
- b. Proposition: 15-12/13.** Proposal to amend the Faculty Senate Constitution to add a standing committee on Government Affairs (Larry Blank, Rani Alexander, Deb McCormick, Robert Paz, Gary Rayson)..
- c. Proposition: 17-12/13** A resolution in support of the New Mexico Legislature and the Governor adopting a higher ERB member contribution rate as contemplated in House Bill 64 and Senate Bill 115; and against changing benefits for existing ERB members.