

**University Administrative Council**  
**Tuesday, May 14, 2013 Minutes**  
**Corbett Center, Colfax Room 210**

Tilahun Adera, Dorothy Anderson, Judy Bosland, McKinley Boston, Tina Byford, Tammie Aragon Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Vimal Chaitanya, Shaun Cooper, Roberta Derlin, Monica Dunivan, Greg Fant, Lori Gobble, John Gratton, Glen Haubold, Steve Hottman, Maureen Howard, Margie Huerta, Ricardo Jacquez, Michael Jasek, Cheri Jimeno, Ross Justus, Bruce Kite, Linda Lacey, Cornell Menking, Bernadette Montoya, Michael Morehead, Manuel Pacheco, Ruth Prescott, Ricardo Rel, Christa Slaton, D'Anne Stuart, Breeana Sylvas, Angela Throneberry, Elizabeth Titus, Tia Upchurch, Jeff Witte, and Ben Woods. (Substitutes are welcome when members cannot attend.)

**I. Call to Order**

President Pacheco convened the meeting and offered congratulations to Dr. Carruthers on the occasion of his selection as the 27<sup>th</sup> President of New Mexico State University.

**II. Approval of April 9, 2013 Meeting Minutes**

The minutes were approved as submitted.

**III. Old Business**

- A. Consideration of 2.35.1.3.5 Internet Services Provided To Employee's Home – Dr. Cooper presented the proposed policy for a second reading. Upon a motion, the proposal was seconded and unanimously approved.
- B. Consideration of Modifications to 2.69.2 Foreign Travel Restrictions – Dr. Jordan described the proposed minor edits and highlighted one major modification that would delegate responsibility to approve student travel to Mexico from the President to the Executive Vice President/Provost. Mr. Kite noted that the policy did not address minors' travel. Upon discussion, an amendment to the policy to require parental/guardian consent for minors traveling under the policy was made, seconded and approved. Upon a motion and second, the amended policy was unanimously approved.

**IV. New Business**

- A. Consideration of Multiple HRS-Related Policy Changes – Dr. Pena introduced a series of modifications to policy designed to address issues associated with the health care reform act and to address other outdated policy language. He asked the Council to review and provide feedback to HRS. He also pointed out the need to pursue an aggressive timeline to meet deadlines imposed by the legislation. He plans to ask for approval at the June Administrative Council meeting so that the Board of Regents can consider the changes at its June meeting.

- B. Consideration of Center for the Arts Naming Opportunities – On behalf of the Naming Committee, Dr. Byford presented several naming opportunities for the Center for the Arts. Upon a motion and a second, all were unanimously approved.
- C. Consideration of Capital Outlay Priorities – Drs. Pacheco and Jordan and Mr. Walke discussed the proposed capital outlay priorities. Dr. Pacheco provided the context for the proposed priorities and explained the rationale upon which the priorities were established, i.e., mission critical and life-safety concerns. Dean Slaton voiced concern about the fact that the Arts Complex Phase II (Williams Hall renovation) had been removed from the number one priority “spot.” Much discussion occurred and Dean Slaton expressed a commitment to work to educate state leaders about the significance of the project – both in terms of the “modern” land-grant university, student enrollment in the department (fifth largest in the College) and in light of the State’s long-standing history of supporting the arts.
- D. Consideration of Classroom Committee – Dr. Jordan discussed the proposed committee charge and the fact that the deans had previously reviewed/commented on the proposed charge. He noted that the Deans’ comments had been incorporated into the proposed draft. No further action is necessary other than the notification of the proposed membership.

## **V. University-wide Information/Announcements**

- A. Transition Issues – Dr. Pacheco announced that his final day of service as the Interim President would be May 31 and that Dr. Carruthers would assume office on June 1, as previously announced. Dr. Pacheco and Mr. Woods discussed the renovation to the President’s Suite with Mr. Woods mentioning that the last renovation to the suite had been undertaken in 1994. Dr. Carruthers mentioned his intention to establish three transition teams to assist in his better understanding of functionality: (1) Athletics, (2) the NMSU Foundation, and (3) the community college structure. He asked that individuals interested in serving on any of the committees contact him.
- B. Accreditation Update – In Dr. Derlin’s absence, Dr. Jordan provided an update from the HLC conference. He reported that the HLC is working to respond to various federal initiatives and requirements and noted that reporting requirements have been significantly increased. Ms. Bosland noted that the next round of university-wide accreditation activities will be in 2018. Dr. Jordan also reported that the Nursing Council is continuing its system-wide work, that two for the former DACC nursing students who transferred to NMSU received baccalaureate degrees at the May commencement. He also mentioned that a lawsuit filed by former DACC nursing students was expected to be served upon the university. Finally he noted that Dr. Derlin will provide an accreditation report to the Board of Regents at its June meeting.
- C. Alumni Associate Update – Dr. Campus updated the group on recent alumni activities and noted, in particular, the continued expansion of chapter outreach, the 100% funding of an endowed scholarship fund in honor of the State of New Mexico’s

centennial, an alumni event in New York City and other chapter activity across the country.

## **VI. Updates**

- A. President Update – Dr. Pacheco expressed his appreciation for the Council’s support of his efforts while interim president and that he would be continuing to address a variety of pending matters prior to his departure. He also mentioned that he planned to attend the Sun Belt Conference’s annual meeting later in May.
- B. Executive Vice President/Provost Update – Dr. Jordan also expressed his appreciation for the Council and noted his personal plans for the coming months.
- C. Faculty Senate Update – Dr. Clason provided an update of Faculty Senate activities. A summary of that report is attached to this document and is submitted as part of the official minutes.
- D. NMSU Employee Council Update – There was no NMSU Employee Council update.
- E. ASNMSU Update – There was no ASNMSU update.
- F. Graduate Student Council Update – There was no Graduate Student Council update.

## **VII. Other Business**

Ms. Throneberry announced that Dr. Cooper would retire effective May 31 and expressed appreciation for his years of outstanding service.

Dean Adera reported on the recent success of the College’s symposium on the healthcare reform act.