

President's Academic Council
November 4, 2013

Time: 8:00 – 10:00 am

Place: O'Donnell Hall

Room: 300

Members: Garrey Carruthers, Dan Howard, Kevin Boberg , Kathy Brook, Tina Byford, Lowell Catlett , Ricardo Jacquez, Mike Morehead, Bernadette Montoya, Christa Slaton, Angela Throneberry, Elizabeth Titus, Ben Woods and Sharon Jones.

Not attending: Tilahun Adera, Vimal Chaitanya,

Guests: Luis Vazquez, Donna Wagner, Ricardo Rel, Anna Price, Norma Grijalva, Pam Jeffries,

DISCUSSION ITEM	OUTCOME	RESPONSIBLE PERSON/ DEPARTMENT	FOLLOW UP ACTION	EXPECTED OR REQUIRED COMPLETION DATE
<p>I. Call to Order and Opening Comments from President Carruthers</p>	<p>The President made a few opening comments. It is his intention to abolish the Vision 2020 Committee. Pac will be the strategic planning committee going forward. Don't anticipate major changes to the strategic plan in future. However we do need to do better job identifying what we report.</p> <p>He has requested that time be set aside for him to meet with direct reports to do mid-term goals and objectives. He wants to know how we plan to align strategic plan of colleges and departments a bit more carefully. Regents are expecting this plan to align to budget.</p> <p>He recently had the opportunity to meet with UNM President Bob Frank. There is a mutual eagerness to collaborate on numerous fronts.</p> <p>The President mentioned ongoing efforts to settle on a final funding formula. The CUP and other higher ed institutions across NM support the "mission specific funding formula". While there are still issues that need to be resolved with HED the proposed formula has gained traction with legislators. We are attempting to work with Secretary to resolve any outstanding differences.</p> <p>The future solvency of the lottery scholarship remains an issue.</p>			

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II. Comments from the Provost / EVP	<p>The EVP / Provost commented on his recent trip to UL. There is much we can learn from the atmosphere they have created around the game day experience.</p> <p>He and President frequently talk about advancing the university. Where this has occurred successfully it has been done by investing in their faculty. One of the numbers we keep seeing is that the proportion of faculty at our university looks low as a % of personnel. This needs some careful study. President added that recent administrators did an analysis of staff support– part of challenge in comparing staff numbers is the apples to apples comparison- need to separate I&G from research from public service. More work is to follow in this regard. Several offered comments that reinforced the need for analysis but support for the intent to find funds to invest in our faculty.</p>			
III. Follow Up Items from October Meeting	<ul style="list-style-type: none"> - Grad school – Provost has reviewed the report with next stop ADC. He is inclined to continue with a Dean but we first need to clarify the roles and responsibilities of the Grad school. - Kathy Brook generated notes on summer school revenue – notes passed around. The committee is looking for ways to use revenue from summer school to incentivize the colleges. There is some uncertainty about the lack of classes. We must also note that students do not have aid support for summer school. With that then best we might be able to do is offer on line to accommodate student work over the summer. It would facilitate summer enrollment to have schedule done earlier so spring enrollment is done with knowledge of what the summer will offer. Bottom line this is a 	<i>PAC</i>	Final comments on draft Lottery letters	COB on Friday

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	<p>complex issue. We reiterated the overarching goal to use our existing resources to get students thru process with a focus on grad school</p> <ul style="list-style-type: none"> - Lottery- Bernadette briefed that HED may cut 50% in spring if something is not fixed. Cost to NMSU to cover major scholarships only for spring 2014 - \$1.6M if funded at 60%. Passed out letters that will be sent. A group carefully vetted the language to work with limited insight of what will be the end game – - The Provost updated the efforts underway to address the research support functions. The new concept of Shared service centers is moving forward. Three colleges will pioneer with which to be first under consideration. A select group is going thru each of the 54 issues and assigning folks to resolve each one – determined to fix! In some cases they have been fixed but there are others that still need to be worked on – look to academic year – - Employment issues – working with HR to use shared service center to provide closer link of support to the colleges - Linearization of tuition under review. Folks hope to have numbers when they meet with regents budget committee later this week - Federal lobbyist is resolved with selection of Lewis Burke but still need to identify source of funds. - HDR – reception or dinner the night prior still undecided – Jerry Landrum will be on campus the whole week prior to commencement – may give lectures that week – Chem. E interested – 			

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	<ul style="list-style-type: none"> - Star metrics – other systems are needed to extract data – Bill Hardy is working the issue and responsible for coordinating to get appropriate folks together- - Looking at how IDC is currently being spent – make certain that IDC is being spent appropriately – looking at this with Vimal - Alb Center – Bernadette is waiting on info from HRTM – The question remains whether or not this is the most effective means to expend the funds. 			
<p>IV. ICT Project Requests</p>	<p>Norma Grijalva and Pam Jeffries came to the group to discuss the process followed by ICT to prioritize IT for accomplishment. They began with a summary of the current ongoing workload versus staffing levels</p> <p>Pam does software aps and has a total of 29 folks The group supports 80 aps today 2012-13 saw 2000 requests for aps generated 200 requests are in queue at any point in time – most unplanned 63% of the group's efforts are currently expended on unplanned and maintenance activities This leaves 7 to 10 FTE to work on new projects. To respond they created the project management office. Today they are making an effort at fostering a university wide prioritization.</p> <p>President asked who is currently making the prioritization decision. Asked about the committee that existed prior to 2011. Was it effective? They explained that the process simply overwhelmed the committee and was challenging due to modified priority assignments from prior</p>			

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	<p>executive administration. ICT staff suggested project flow come thru PAC for prioritization. It was noted that there is a big queue of projects awaiting development plus system updates, audit required changes, regulatory changes. It is critical for the work effort to be focused on right ones – need to narrow focus of what we are working on. President wants the plan to accommodate speed with reason – who should meet and how often? Suggested the reestablishment of a project review and prioritization committee – President will back the group! PAC will receive periodic updates from the IT committee.</p>			
<p>V. Legislative Process for the 2014 Session</p>	<p>Ricardo Rel came to the group to discuss the 2014 legislative priorities. Our pocket cards were handed out with comments to expect modifications to the items listed as the session draws closer. OGR is actively engaged in talking about these at this time in briefings for legislators.</p> <p>President Carruthers asked the PAC members to always inform OGR whenever they are to meet with legislators. OGR can be helpful and we need to know. Point is for the person that is carrying to work with OGR – deal with Ricardo and Vicente</p> <p>Dean Slaton raised a question regarding the RPSP projects. 2-3 years ago there was an effort to move these to I&G and she did not know that they could add new projects. President spoke up and stated that he was the reason for the change. He wanted a more expansive list for if it appeals to a legislator then you can get funding but agreed that it was first to get whacked when there is a downturn. He reiterated to never feel you cannot ask for we are approaching with new mindset. He feels we have been too timid in past.</p> <p>On occasion legislators may come forward and propose a</p>	<p><i>Ben Woods</i></p>	<p>Prep letter for President to sign and distribute outlining the protocols and processes we will all follow regarding interaction with legislators.</p>	<p>ASAP</p>

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	project they feel is of significant importance that may not currently be on our list. If so let Ricardo or Vicente know immediately.			
VI. President's Performance Fund Ranking by UBC	<p>Angela briefed the group on the Presidents Performance Fund allocations recommended by the University Budget Committee. The BoR made \$750K available for distribution (handout). The intent is to utilize to support Vision 2020. Guidelines were established and on Oct 1 proposals submitted. Next the Budget office compiled and set up UBC meeting for mid October. Each proposal submitted was presented to UBC. UBC then placed in priority listing by tier:</p> <p>Tier 1 = instructional Tier 2 = student services Tier 3 = academic support</p> <p>47 projects were submitted with 5 removed due to either duplicate of ineligible due to non I&G. PAC now needs to recommend to President. Note that these are non recurring funds. Rather 3 years of funding with metrics each year. Highest priority for colleges was not necessarily the way the UBC ranked.</p> <p>Sense of group requested – is it reasonable?</p> <p>Members then spoke in favor of using the UBC recommendation and it passed unanimously but suggested the full amount of \$750,000 be allocated so proposals receiving less than their requested funding should be reevaluated for possible increase</p>			

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VII. Fundraising	<p>Dan Howard opened the conversation and mentioned that he had recently had several conversations regarding fundraising and the next campaign which has been proposed by some to be at the \$125M level. One of the things we cannot do is to ask the limited number of development officers and deans to raise those funds – how do we properly staff? President Carruthers then stated that he was not sure we can move away from our current mixed model with regards to the relationship between the NMSU central advancement office and the individual colleges. With regards to fundraising. In a recent meeting with President Frank at UNM he learned that they currently engage approximately 40 development officers – NMSU has 10 or so. A discussion ensued regarding how we might press to get us an additional 15 development officers. Some have mentioned a “tax” against departmental budgets. This is how UNM handled the issue. The President reiterated that he wants Deans engaged in fundraising with goal in performance evaluation – number established. He then asked for the group to consider the following- look at operating funds and number of development officers – how might we best deploy the ten we might create? Bottom line – we need to come up with way to increase the number of people doing development work and that can be either centralized or decentralized. Regardless many are convinced we are understaffed. Dean Slaton wants discussion regarding the relationship in a mixed model</p>			
VIII. NMSU Diversity Council	<p>Update on diversity council was provided by Dean Titus. This fall there have been 2 meetings and the effort has been successful with getting representatives established and on board. Election of officers will take place this week for chair, chair-elect and secretary. The new chair will take office at that</p>	<i>Ben Woods</i>	Contact UComm to have release crafted notifying the public of this effort.	ASAP

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IX. LCDSF Schedule and Rotunda Opportunity	Ben Woods briefly went over the schedule of activities surrounding the Las Cruces day in Santa Fe and the annual Regents meeting to take place in Santa Fe during the session. He recommended that folks insure they are registered for the LCDSF activities, and have made room reservations. In addition units are highly encouraged to contact the Las Cruces Chamber regarding access to tables that will allow unit displays in the Rotunda on Las Cruces Day.	<i>PAC Members</i>	Make reservations for tables, lodging and participation in LCDSF	As possible
X. December BOR / Commencement / Investiture Schedule	Not Discussed – will distribute info by email.			
XI. Upcoming Events and Table Opportunities	Not Discussed – will distribute info by email.			
Next Meeting	Monday – December 2, 2013 @ 0800 Room 333, Breland Hall			