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Chancellor

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DATE: January 11, 2016

TO: NMSU Employees

FROM: Garrey Carruthers, Chancellor

A handwritten signature in blue ink, appearing to be 'Garrey Carruthers', written over a horizontal line.

SUBJECT: 2016 Legislative Session

Before and during the 2016 legislative session (January 19-February 18), several of you may be called upon to review and comment on legislation and/or testify before the many committees of the legislature. New Mexico State University's Office of Government Relations (OGR) is tasked with being NMSU's representatives and principal contact with all legislative members, government officials, and their respective staff. In all things legislative, please coordinate any legislative visits, testimony or other activities through OGR. If you are contacted by a legislative committee, legislator or any such entity, please inform OGR of the communication. This helps to present a unified and cohesive front by New Mexico State University to our legislators.

To understand NMSU's legislative priorities and updates, please visit the Office of Government Relations' website <http://govrelations.nmsu.edu>. You can also read updates on OGR's Facebook page, <https://www.facebook.com/NMSU-Office-of-Government-Relations-186718931397950/> and find them on Twitter [@NMSUgov](https://twitter.com/NMSUgov).

In addition, if you are contacted by OGR staff requesting your analysis of legislation, please treat the requests as urgent and consider it a priority to complete and return the analysis within the time specified. Typically, OGR is under the strict deadline of 24 hours to submit the analysis, which could be critical to the bill's impact on NMSU.

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Thank you for helping with this important task.