

**University Administrative Council Minutes**  
**Tuesday, June 11, 2013 @ 8:30 a.m. – 10:00 a.m.**  
**Corbett Center, Colfax Room 210**

Tilahun Adera, Kevin Boberg, Judy Bosland, McKinley Boston, Kathy Brook, Andy Burke, Tina Byford, Tammie Aragon Campos, Garrey Carruthers, Felicia Casados, Lowell Catlett, Vimal Chaitanya, Dennis Clason, Roberta Derlin, Monica Dunivan, Greg Fant, Lori Gobble, John Gratton, Norma Grijalva, Glen Haubold, Steve Hottman, Maureen Howard, Ricardo Jacquez, Michael Jasek, Cheri Jimeno, Sharon Jones, Ross Justus, Bruce Kite, Linda Lacey, David Maestas, Cornell Menking, Bernadette Montoya, Michael Morehead, Andrew Pena, Ricardo Rel, Christa Slaton, D'Anne Stuart, Angela Throneberry, Elizabeth Titus, Tia Upchurch, Jeff Witte, and Ben Woods. (Substitutes are welcome when members cannot attend.)

**I. Call to Order –**

Dr Greg Fant called the meeting to order at 0830.

**II. Introductions**

Dr Fant introduced the following:

Andy Burke, Interim President DACC

Dr. Norma Grijalva, Interim AVP of ICT

Romina Pacheco, President of the Graduate Student Council

**III. Approval of May 13, 2013 Meeting Minutes**

The minutes of May 13, 2013 were unanimously adopted

**IV. Old Business**

A. Consideration of Multiple HRS-Related Policy Changes – Anderson/Yoder

Dr Fant mentioned this is “second read” and we need a motion and pass. It is on the agenda for the June 20 BoR Meeting. Dr Titus moved and Dr Byford seconded. There was no discussion and the action passed unanimously.

B. Consideration of Policy 1.10

Dr Fant mentioned this is “second read” and we need a motion and pass. It is on the agenda for the June 20 BoR Meeting. Dr Titus moved and B Kite seconded. There was no discussion and the action passed unanimously.

**V. New Business**

A. None

**VI. University-wide Information/Announcements**

A. Announcement of Formation of the President’s Academic Council

B Woods briefed the group on the formation of this new university board. He stated that President Carruthers is dissolving the Presidents Council. He then stated that Dr

Carruthers is forming the Presidents Academic Council (PAC). The PAC will meet once per month on the first Monday of each month. Names of the proposed membership were read. Two comments followed. The first was a recommendation that Dean of the Library, Beth Titus be included. It was also mentioned that the position of VP for Student Affairs and Enrollment Management had been proposed for membership. These will be presented for consideration and any changes to membership will be brought back before the group.

B. Announcement of changes to the University Budget Committee

Angela Throneberry briefed the group on changes being made to the University Budget Committee. President Carruthers will no longer be a member of the committee. The chair of the University research Council will be added. The SVP for Admin and Finance will chair the committee. The recommendation was made to invite the incoming chair of the URC to attend as an observing member so that they are better prepared to participate as a voting member the following year.

C. Upcoming Procurement Changes –

Lori Gobble informed the UAC of numerous changes being made to the state procurement code that will affect and ease procurement efforts at NMSU. Future communications will flow detailed information. In summary, after prolonged period of no changes to various thresholds for procurement rules, the thresholds are being raised. In addition, state requirements now require posting of sole source acquisitions and emergency purchases. Violations that are willful now carry a 4<sup>th</sup> degree felony offense. The effective date is Jul 1, 2013. Look for further detailed info to follow.

D. Construction Report –

Glen Haubold briefly reviewed ongoing construction projects. He specifically mentioned two. The first was the Domenici Institute for Public Policy project which is progressing nicely. The second was the replacement of chiller units I the central plant as a result of savings from the satellite chilled water plant project.

E. Accreditation Update –

Bobbie Derlin expressed her thanks to the Community Colleges for their help and assistance in developing her update report to the regents. The system currently has over 60 separate accreditations. She commented that the nursing across the system remains a concern and the Nursing Council will be promulgating recommendations in the coming months to address. HLC recently visited DACC. Dr Derlin commended those that had developed the response and planned the visit in the short time line provided. We anticipate learning of the HLC recommendations within the next 30 days. In April of 2014 DACC will undergo their comprehensive accreditation. NMSU Las Cruces will be making a submission in the fall regarding our quality initiative that focuses on writing. This project is an integral part of our upcoming comprehensive accreditation and must be completed prior to the planned visit in 2018.

F. Alumni Association Update –

Tammie Aragon Campos informed the UEC of the recent actions regarding selection of distinguished alumni for 2013. Over 450 alumni have been so recognized in our past.

The process is enhanced this year thanks to the electronic newsletter. =She then reviewed those alumni selected for this honor. List attached.

#### G. Announcement of Upcoming University Related Events – Woods

The following events were mentioned:

20 June	BoR Meeting
21 June	Dr Carruthers receives the Lifetime Achievement Award for Bipartisanship from NM First
28 June – 8 July	Dr Carruthers on AL
11-13 July	NMSU Foundation Board Meeting in Dallas <b>Deans are invited to attend</b>
19 Aug	BoR Meeting
20 Aug	Convocation <b>Note decision made to host investiture ceremonies at December Commencement</b>
22 Aug	1st day of classes

### VII. Updates

#### A. President Update –

#### B. Executive Vice President/Provost Update –

Dr Fant informed the UEC that Dr Carruthers is at the WAC Presidents council meeting in Denver and will return late tonight and be in his office tomorrow. President Carruthers is operating out of his office at College of Business until renovations in Hadley are completed. Those renovations began prior to his assuming office. Expect all reassembled in Hadley in July.

Dr Fant next informed the group that Dr. Loui Reyes will assume interim Dean of the Graduate School upon Dr Lacey's retirement at the end of the month.

Dr Fant then asked Judy Bosland to provide a HED formula update. She stated that the HED was working this summer to put together a technical committee to adjust the formula to make it more equitable and to meet policy guidance flowing to HED - Agendas will be made available so folks can determine if they choose to attend

Dr Fant then mentioned that the two primary focuses of his tenure would be:

- 1) Classroom space due to Jacobs Hardman offline in spring. The solution will require cross campus collaboration
- 2) Working to improve transfer and course articulation with NMSU

#### C. Faculty Senate Update –

Dr Clason briefed UEC on efforts regarding the exception to policy for the pending Provost search and selection. FS leadership met to discuss hiring of the next Provost and they back President Carruthers suspension of rules for search. Next the FS attempted to meet as a whole but were unable to secure a quorum. He noted that there was more opposition from the full senate as opposed to leadership, most regards transparency. There is the potential for another senate meeting – provided confirmed attendance for quorum.

Dr. Clason briefed the UEC on the actions by senate leadership to secure faculty input on the proposed action to grant an exception to policy for the upcoming Provost search effort.

D. NMSU Employee Council Update –

EC Chair Monica Dunivan b informed the UEC that EC had a desire to assist in formation of budget priorities. To do so they have offered to hold open forums for staff and faculty to hear from community. There is agreement by President. She asked that UEC members let them know of any suggestions

She also informed the group that EC was considering “Employee Meet and Greet” to involve all departments. The intent is for the event to draw the full NMSU family together to meet and see what others are doing.  
EC working web site and marketing strategy

E. ASNMSU Update – Maestas

No report was given

F. Graduate Student Council Update – Pacheco

No report was given.

**VIII. Other Business**

President Cheri Jimeno reported that NMSU Alamogordo received its ten year re-accreditation. There is work to be done. It is recognized that they need to work on assessment. Over next 3 years NMSU A will become a quality matters institution

Angela Throneberry commented on changes for health care reform. She stated that there had been questions raised regarding the hiring of adjunct faculty etc. She wanted to make the point that it is allowed to move lines into the benefits eligible position. It is important however that we all hire properly and recognize the difference in fringe rate (31% vs. 18%)

Specific guidance to follow in writing.

**The meeting then adjourned at approximately 0930.**

**Next Meeting: Tuesday, July 9, 2013, 8:30 a.m., Corbett Center, Colfax Room #210**