

UEC Minutes
May 12, 2014

Time: 0800

Place: Hadley Hall

Room: 130

DISCUSSION ITEM	OUTCOME	RESPONSIBLE PERSON/ DEPARTMENT	FOLLOW UP ACTION	EXPECTED DATE
<p>I. Call to Order and Opening Comments</p>	<p>President discussed the Commencement with special thanks to Bernadette and her staff of volunteers Discussed the presence of faculty at the ceremony – Brainstorm taking place about how to encourage faculty to attend Option discussed of having PhD in evening prior with doctoral students / HDR Discussion of sexual violence in a work place Going have to consolidate Title IX and SAVE and Military reporting President met with woman attacked who walked at graduation She expressed hope that campus police were involved as opposed to city police President spoke to chief of police Support of a caring university community helped her thru this</p>	<p><i>B Montoya</i></p>	<p>Asked to consider options for Graduate student commencement</p>	<p>Prior to Spring 2015 Commencement</p>
<p>II. Introduction of Cheryl Harrelson</p>	<p>President introduced Cheryl Harrelson as our new VP for University Advancement Cheryl commented to the group on the upcoming comprehensive campaign. As of July 1 we are in silent phase of our campaign. It will be comprehensive with \$125M target focused on cash. Study thru consultant is underway at this time. The consultant will be on campus in July for conversations and will then make recommendation on structure / policy / procedures / recommended amount. Beginning of August there will be a recommendation to the President and NMSUF Board</p>			

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	Everyone who has a fundraising title needs to be fundraising Major gift will be set at \$25K – More as it progresses			
III. July Strategic Planning Conference Preparation	July Strategic Planning Conference – Talk about the strategic plan Have to become accustomed to discussion of the strategic plan To prepare we need to run all KPI's. Want this group to single out five things that we will focus on going forward Enrollment and retention Discussion of admissions into graduate school Fundraising LFC wants President to discuss at LFC	<i>Natalie Kellner</i>	Update and run all KPI's	Prior to next UEC meeting
IV. NMCOM Update	The group was briefed on status of the current dialogue and projected actions.			
V. Summer Fall Enrollment Trends	Fall enrollment down compared to this time last year Calling campaigns underway at this time 1st year that orientation is mandatory Comments on SAVE Act requirements Huge chunk of undergrads yet to reenroll Applications flat for first time freshmen Up for transfer All scholarship dollars are awarded Need to move graduate assistantships out quickly Discussion of the use of CC courses as opposed to in face at NMSU Deans must assume responsibility for enrollment and retention			

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VI. Activities Reports	Group discussed the need to become more judicious in the type and amounts of comments made as a part of the weekly activity reports. Sharon is working with Maureen to see if there is a means to computerize the submission and assembly of important bits of information.			
VII. Hadley 129/130 Remodel	Sharon briefed the group on the plans to renovate Hadley 129 / 130. This will create a single larger conference room. Plan is for the work to be accomplished over the summer. Alternative location for the meeting will be announced as needed.			
VIII. Review of 13 May UAC Agenda	The group reviewed the proposed Agenda for tomorrows UAC meeting.			
IX. Upcoming Events	Sheet containing upcoming events as of 5.12.14 was handed out.			
Next Meeting : Joint PAC / UEC meeting 23 June				