

Minutes of University Administrative Council
Tuesday, March 13, 2018
8:30 a.m. – 10:00 a.m.
CCSU, Senate Chambers, room 302

I. Call to Order – Garrey Carruthers, Chancellor

Chancellor Carruthers called the meeting to order at 8:28 am.

II. Review of Action Items

- A. Highlight Studio G in a future edition of the Chancellor's Corner
Completed – Published in the Chancellor's Corner for February 26, 2018.

The Studio G was published in the February 26 Chancellor's Corner.

- B. Graduate Student Council Update
Pending - The presentation is scheduled during today's meeting.

III. Approval of Minutes – February 13, 2018

Beth Titus moved, Glen Haubold seconded the motion to approve the February 13, 2018, minutes as presented. *[Motion passed unanimously, resulting in favorable recommendation to Chancellor]*

Policy/rule proposals can be found on this Sharepoint Site: <https://eltnmsu.sharepoint.com/sites/gencounsel/>

IV. Old Business (2nd read)

- A. Revision to ARP 6.89 - Mandatory Employee Training; Opportunities for Professional Development [Gena Jones or Teresa Burgin]

Gena Jones presented the proposed revisions to ARP 6.89 – Mandatory Employee Training; Opportunities for Professional Development for Second Read. This rule establishes to enhance the university's compliance efforts with regard to the various federal, state, or other laws, regulations and standard grant/contract provisions applicable to university operations.

Gena Jones moved, Beth Titus seconded the motion for approval of Revision to ARP 6.89 - Mandatory Employee Training; Opportunities for Professional Development as presented. *[Motion passed unanimously, resulting in favorable recommendation to Chancellor]*

- B. Revision to ARP 16.63 - Smoking and Tobacco Restrictions [Glen Haubold or Katrina Doolittle]

Katrina Doolittle presented the proposed revisions to ARP 16.63 - Smoking and Tobacco Restrictions for second read. This rule promotes the health, wellness and safety of its employees, students and visitors, while respecting individual choice, consistent with the New Mexico Clean Indoor Air Act

(NMSA 1978 §§ 24-16 - 1 et seq).

Beth Titus moved, Greg Fant seconded the motion for approval of Revision to ARP 16.63 - Smoking and Tobacco Restrictions as presented. [Motion passed unanimously, resulting in favorable recommendation to Chancellor]

V. New Business

A. Revision to ARP 4.68 - Curricula Changes [Greg Fant]

Greg Fant presented revisions to ARP 4.68 – Curricula Changes for First Read. This rule provides the rules and procedures to change course curricula (includes the addition, deletion of courses, modification of course descriptions, credit hours or prerequisites), including changes to the course prefixes.

B. Revision to ARP 4.55 - Grade Reports [Greg Fant]

Greg Fant presented revisions to ARP 4.55 – Grade Reports for First Read. This rule proposes to update and revise ARP and Catalog Provisions regarding Grade Reports *[a companion revision to Proposed Revised ARP 4.68 -Course Curriculum Changes]*.

C. Art Building naming opportunity amendment [Andrea Tawney]

Andrea Tawney stated no action was needed for item *V.C. Art Building naming opportunity amendment*. It was intended for the purpose of reading into the Naming Committee meeting minutes as a follow up.

D. Request to name room 229 in Gardner Hall as the *Gale A. Harvey Physics Classroom* [Andrea Tawney]

Andrea Tawney stated the Naming Committee recommended item *V.D. Request to name room 229 in Gardner Hall as the Gale A. Harvey Physics Classroom* and item *V.E. Various Namings in Learning Communities in EC III Foreman Complex* for approval.

Andrea Tawney moved, Rolando Flores seconded the motion for approval of the Request to name room 229 in Gardner Hall as the *Gale A. Harvey Physics Classroom* as presented. [Motion passed unanimously, resulting in favorable recommendation to Chancellor]

E. Various Namings in Learning Communities in EC III Foreman Complex [Andrea Tawney]

A motion was made by Michael Jasek to consider the Haliburton Naming item separately, and seconded by Karen Kopera-Frye. The motion to separate this naming from the main item passed. [Motion passed, resulting in favorable recommendation to Chancellor]

On the main item with various proposed namings, Andrea Tawney moved, Beth Titus seconded the motion for approval of the Various Namings in Learning Communities in EC III Foreman Complex, without the Haliburton Naming item. [Motion passed unanimously,

resulting in favorable recommendation to Chancellor]

After a healthy exchange of viewpoints relating to potential reputational concerns, the chancellor called for the vote on a motion to approve the naming for the Haliburton Learning Community in EC III Foreman Complex. The ayes prevailed over the nays. [Motion passed, resulting in favorable recommendation to Chancellor]

VI. University-wide Information/Announcements

A. Graduate Student Council Update – Sa’Rae Montoya

Sa’Rae Montoya provided an update on the Graduate Council’s governance structure, collaboration efforts, mission statement, and upcoming events.

B. Annual Loss Prevention / Loss Control for the NMSU System [Glen Haubold/Katrina Doolittle]

Katrina Doolittle provided the 4th annual Loss Prevention / Loss Control Report for the NMSU system. The report included trends for property and casualty loss, worker compensation loss and premium impact, and compliance risk,

VII. Updates

A. Chancellor

Chancellor Carruthers gave a final report on the 2018 Legislative Session; encouraged members to thank the legislative leadership and the governor, and the GO Bond initiatives.

B. Executive Vice President and Provost

Provost Howard updated members on the Letter of Offer (LOI) recently approved by the Board of Regents to pursue talks on an NMSU campus in San Luis Potosi, Mexico.

C. General Counsel – General Advice

No other comments.

D. Faculty Senate

Rolfe Sassenfeld gave an update on legislation heard at the last Faculty Senate meeting.

E. Institutional Analysis-Data Snippets

Judy Bosland distributed this month’s data snippets, which covered Las Cruces campus courses and a snapshot on Enrollments, as well as higher education costs and benefits.

F. Employee Council

Adam Cavotta gave an update on Employee Council business and announced the Founder's Day on April 20. Nominations are being accepted for the A Mountain Award.

G. University Advancement

Andrea Tawney announced details of the President's Associates (PA) Ball on April 21. Nominations are open for the Distinguished Alumni and James F. Cole Awards. Marketing and Communication presenting a proposal for a \$2 million budget.

Action: Justin Bannister to make a presentation on Social Media approaches at the next UAC meeting.

H. ASNMSU

Not present.

I. Graduate Student Council

Nothing further to report.

VIII. Other Comments and Information

The following announcements were made.

- ASNMSU election results
- University Speaker: Author Luis Urrea
- Grad Fair event
- Student leadership awards nominations
- Domenici Institute Conference on Public Policy on Sept. 13 & 14

Next Meeting: **Tuesday, April 10, 2018, 8:30 a.m.**, CCSU, Senate Chambers, room 302

Attendees: G. Carruthers, D. Howard, J. Bannister, K Boberg, J. Bosland, A. Burke, L. Duran, L. Ellis, S. Eschenbrenner, J. Esparza, G. Fant, N. Grijalva, G. Haubold, M. Jasek, G. Jones, R. McSherry, L. Millot, M. Moccia, B. Montoya, M. Munson-McGee, E. Quintela, R. Rel, S. Stovall, A. Tawney, L. Vazquez, J. Witte, M. Chaiken, R. Flores, K. Brook for J. Hoffman, J. Murphy for E. Pontelli, D. Pope-Davis, L. Reddi, L. Reyes, E. Titus, K. Kopera-Frye for D. Wagner, M. Best, J. Gratton, K. Van Winkle, R. Sassenfeld for C. Brown, A. Cavotta for M. Dunivan, S. Montoya for T. Young, L. Warren

Guests: K. Doolittle, K. Plank

Approved April 10, 2018