

University Administrative Council Minutes Tuesday, October 9, 2018

Introductions: Doña Ana Community College Interim President Monica Torres

Minutes approved as distributed

4. Old Business

- **ARP 7.32.** This adopts promotion increments to be consistent across all campuses. Moved, seconded, passed.
- **ARP 6.35.** This moves faculty affiliate language from 6.35 to 2.55. Moved to expedite, seconded, and approved. Moved to approve rule change, seconded. No discussion, approved.

5. New Business

- **ARP 8.56: Holiday Leave Benefit.** This revokes rule requires repayment of holiday pay if you resign on January 1.
 - Moved and seconded to close comments by November 2. Motion approved.
- **ARP 6.03: Employment categories.** This change adds pre-tenure faculty to list of “regular” faculty. Motion to waive first read. Seconded and approved. Move to approve, seconded, motion passed.
- **ARP 7.20: Companion revision to holiday pay:** Policy has not changed but it has been reorganized. Motion to waive first reading, seconded. Motion approved. Moved to approve, seconded, approved.
- **ARP 4.03: Course registration changes after deadline.** This allows associate deans to approve course registration changes after the deadline without calling an academic appeals board. Rule has financial aid and accreditation implications. Renay Scott will review with Vandeen MacKenzie.
- **ARP 4.81: Degrees, Majors, Minors, & Other Academic Programs of Study.** Revision started in ADAC.
- Moved that all non-approved policies be moved to a shorter review period to accommodate possible cancellation of December meeting. Seconded and approved.
- Anybody having technical trouble with Sharepoint should contact Stela Heredia at 646-2446.

6. University-wide Information & Announcements

- **All Gender Bathrooms (Glen and Heather).** Code requires that we have prescribed ratios of restroom facilities based on projected occupancy. When we take one out of the M or F categories, we still have to comply with the ratios that are in code.
 - Piloting multi-stall restroom in Breland. Will seek feedback when these are completed.
 - Incidents have prompted request for key-only access to a bathroom.
 - Branch campuses: Further renovations will accommodate all-gender bathrooms. Campus construction design guidelines include language about all-gender bathrooms.
 - Greg Fant will follow up with Building Monitors re: responding to people seeking all-gender bathrooms.
 - Campus map: Should include ADA Path, all-gender bathrooms, etc.
- Special Dispenser Permits, or Who to invite to your Picnic (Stephen Lopez): Need 1 to 100 ratio of security officer per guests for any event featuring special alcohol license.
 - Security services need to be approved by Campus Police.
- OIE Open Forum will be in Senate Chambers following this meeting (Liz Ellis). Comments on presentation will be accepted at gencounsel@nmsu.edu.
- Investiture: November 15, 3 pm start time. Event will be at the ~~Convention~~ Corbett Center.
- December meeting tentatively scheduled for December 13 to accommodate absentees.
- Other items
 - Compliance training is coming up. Supervisor training needed only 7 follow up contacts.
 - Request for weekly follow up for people who have completed training.

7. Updates

- **ASNMSU Report: Great student participation this year.** Record breaking attendance at Domenici, registered 100 Aggies to vote, great participation in Keep State Great. Application for next student regent open and due October 31. New Residence Hall will be Juniper. Inside Out Project currently at Branson. October 20: Corbett Center will become a Convenience Voting spot.

8.Updates

- **Grad Council:** Hired a webmaster
- **Faculty Senate:** Passed General Education.
- **Employee Council:** Chair Elect is Sonya White
 - October 19 Employee Picnic.
 - Open Forum with President Floros, October 30
- **Advancement:** Homecoming was very successful. Highlight was Distinguished Alumni dinner.
 - Giving Tuesday is November 27.
- **General Counsel**
 - Signature Authority: Only a few people can sign for the institution.
 - Procurement reviews purchasing agreements
 - Signature authority table is under review. Deans, VPs and CC presidents will be added as signatories regarding outside parties. UCG will continue to be a gatekeeper.
 - Developing generic MOA template. Will still require legal review.
- Chancellor (and President)
 - Last week: Board of Regents, Foundation Board. Very positive reactions from Alumni; we are making very good progress toward goals. Special shout out to the Veteran's event Saturday morning before parade. Our Distinguished Alumni are also quite laudable. They speak well of NMSU and what they got from NMSU.

Attendees: Dan Arvizu, presiding. Justin Bannister, Lisa Warren, Greg Fant, Lenny Martinez, Lydia Duran, Glen Haubold, Heather Watenpaugh, mmm, Mario Moccia, Liz Ellis, Tina Byford, Renay Scott, Susan Brown, Andy, Scott, Adam, Stephen Lopez, Joanne Esparza, Mickey Best, John Gratton, Ken Van Winkle, Rolando Flores, Donna Wagner, Beth Titus, Enrico Pontelli, Luis Vazquez, Tim Ketelaar, Kathy Brook, Lakshmi Reddi, Monica Dunivan, Rod McSherry, Norma Noel, D'Anne, Gena, Sa'rae Montoya, Ermalinda Quintela, Luis Cifuentes, Emerson Morrow, Michael Jasek, Norma Grijalva, Monica Torres, Becky Corran