

- b. The Certificate of Completion requires a minimum of 16 credit hours (other Title IV requirements must be met to be eligible for financial aid) and has been approved through the academic review process described below. These courses can be a subset of those required for a corresponding Applied Associates Degree. These certificates are recorded on the student's transcript.
2. **Graduate Certificate:** Graduate certificate programs require 12-18 credit hours of course work that is interrelated and designed to develop a focused skill or area of expertise but do not culminate in awarding of a degree. Courses that comprise the graduate certificate must be regular approved courses offered by the University and must be numbered 450 or above. A graduate certificate is indicated on the student's transcript.

PART 3: APPROVAL PROCESS FOR NEW AND REVISED CURRICULAR CREDENTIALS

NOTE: no

revision proposed for text of ARP--only to App 4.81-B

The charts attached at ARP **Appendices 4.81-A** and **4.81-B** outline the sequence of approvals required for each type of academic credential. New credentials must include a proposal form. Changes to existing credentials must include a curriculum change form. The latest version of each form is available from the Office of the Executive Vice President and Provost. (See <https://provost.nmsu.edu>)

All changes to current credentials must use these procedures. **Examples include:** name changes, offering more than 50% of a program in a new location, changing the Classification of Instruction Program (CIP) code, or moving a degree to an online only format.

Details

Scope: NMSU System

Source: ARP Chapter 4 | Curriculum and Course Management

Rule Administrator: Executive VP and Provost

Last Updated: 11/13/2018

Related

Cross-Reference:

RPM 4.00 - Academic Matters