

University Administrative Council Agenda
Tuesday, March 12, 2019
8:30 am–10:30 am
CCSU Senate Chambers, Room 302

- | | | |
|--|--|--------------------------------|
| 1. Call to Order | | April Mason |
| 2. Introductions | | April Mason |
| 3. Export Control | | Luis Cifuentes |
| 4. Approval of Minutes – February 12, 2019 | | April Mason |
| 5. Old Business (Second read) | | Liz Ellis et al. |
| a. Proposal for new ARP 12.71 – Academic Facility Space Utilization and Scheduling | | |
| b. Revised ARP 12.75 – Facility Space Use Management and Procedures | | |
| c. Revised ARP 12.70 – Use of Non-Academic Facility Space, Generally | | |
| d. Revised ARP 10.60 – Resolution of Faculty Grievances | | |
| e. Revised ARP 7.75 – Process to Determine Ineligibility for Rehire Status | | |
| f. Revised RPM 2.44, Associated Students of New Mexico State University (ASNMSU) | | |
| g. New ARP 2.44 - Associated Students of New Mexico State University (ASNMSU) | | |
| 6. New Business (First read) | | Liz Ellis et al. |
| a. Revised ARP 11.00 – Research Guiding Principles [First Read waiver requested to expedite] | | |
| b. Revised ARP 11.01 – Research Oversight and Risk Management [First Read waiver requested to expedite] | | |
| c. Revised 11.05 – Intellectual Property Management and Commercialization [First Read waiver requested to expedite] | | |
| d. Proposal to remove or modify the point values assigned to plus/minus grades [presented by President Emerson Morrow in February, pending in Faculty Senate – comments should be sent to the assigned FS Committee through FS Chair Becky Corran] | | |
| e. Proposal to remove quantitative/numerical scoring from student course evaluations [pending in Faculty Senate – comments should be sent to the assigned FS Committee through FS Chair Becky Corran] | | |
| 7. University-wide Information | | |
| a. Employee Evaluations | | Gena Jones |
| b. Loss Prevention and Loss Control for NMSU System | | Katrina Doolittle |
| c. Spin Scooters | | Emerson Morrow. Linda Cisneros |
| d. IT & Data Security, Privacy, and Compliance Committee | | Carlos Lobato |
| e. University Boards Update | | Melody Munson-McGee |
| 8. Updates | | |
| a. ASNMSU | | |
| b. Graduate Student Council | | |
| c. Chancellor | | |
| d. President | | |
| e. Provost | | |
| f. General Counsel – General Advice | | |
| g. Faculty Senate | | |
| h. Employee Council | | |
| i. University Advancement | | |

Next Meetings

- UAC 2019, 8:30am- 10:30am, CCSU Senate Chambers
 - April 9
 - May 14
 - June 11

Pending

Revision to ARP 8.61-University Tuition Remission
ARP 4.44-Small Class Policy

University Administrative Council Minutes Tuesday, February 12, 2019

1. Introductions

- Will Waller, Acting Dean of Students
- Sonia White, Employee Council

2. Minutes

- Recommended policy language: use language “recommend approval” rather than approve.
- Approved as amended.

3. 3.Old Business

- Indigenous People’s Day
 - Student led and faculty supported, Second Monday in October
 - Liz Ellis: Recommend that this go to in the ARP, as brought forward by Becky and Emerson
 - Motion passed
- Status Update on 8.61 Tuition Remission: Pending cost impact from institutional analysis
 - Kim Rumford will apprise if this goes on March Agenda

4. 4.New Business

- 16.86 Traffic and Parking Regulations for NMSU Community Colleges
 - This will allow community colleges to set their own parking regulations
- RPM and ARP 2.44 Associated Students of NMSU
 - Clean up, organizing and aligning. Moving content from RPM to ARP. No substantive changes.
 - Moved to expedited to 4-week review: Passed
- ARP 18.61 Management of events at the Pan American Center
 - Clean up of old policy
 - Move to waive first read, seconded: Passed with 3 nays.
 - Move to recommend approval and seconded: Passed
- ARP 5.20 Student Conduct
 - Motion to dispense with first read, seconded.
 - Approved.
 - Motion and seconded to recommend approval: Motion passed.
- RPM 5.21 Student Complaints and Grievances
 - For students with concerns about the administration; Required by SARA.
 - This does not create the complaint process: it authorizes that we create a process.
 - Motion and second to waive first read: approved.
 - Moved and seconded, recommended for approval.
- ARP 16.21 No Trespass Directive; Restricted Campus Access
 - All campus denizens are held to same behavioral expectations.
 - Changes authority for campus bans: Dean of Students advises Student Success VP. **Campus presidents will have this authority on their campus.**
 - This allows us to ban people for anti-social behavior who are not students or employees. Students and employees still have their due process rights.
 - Clarifies that this is a no-trespass directive and somebody violating this can be arrested.
 - Formalizes police authority to issue an emergency campus ban.
 - Requires consultation with general counsel before a ban is issued.
 - Police circulates photos of people banned on an as-needed basis.
 - OGC will meet with Will Waller
- Naming recommendation

- Name Tucumcari Agricultural Science Center as the Rex E. Kirksey Agricultural Center
- Moved and seconded to recommend approval: Motion passed.

5. University-wide Information

- Fractional Grading Presentation, Emerson Morrow
 - Three systems
 - Whole Grade Method
 - 4.0 Fractional Grade System: A+ = 4.0
 - 4.3 Fractional Grade System: A+ = 4.3
 - Proposal is to revert to Whole Grade System
 - Currently: grading system is decided professors, even within the same course.
 - Pending support: Financial Aid Director, student petition
 - Discussion: Dean of Students: this affects retention.
- Employee evaluation, Gena Jones
 - Performance goals need to be aligned with NMSU LEADS 2025
 - Evaluations need to focus on performance or we will have difficulty achieve in goals.
 - Consider changing evaluation cycle to the calendar year
 - Cannot be done this year because of timing
 - Self-evaluations would take place in November or December; cycle ends December 31.
 - ACES — Research faculty got no evaluations. Everybody was rated highly
 - In March Dr. Jones can come back with a proposal.
 - President will reinforce that all employees needs to be evaluated.
 - We need a way to put people on developmental plans if they need help in a single area.
- Spring Commencement
 - Will Waller introduction and endorsement of support
 - Commencement
 - Master's students in Doctoral Ceremony; this will be postponed until December 2019.

6. Updates

- ASNMSU: Spin will be here tomorrow to do promotional work.
- Graduate Student Council: Accepting abstracts for symposium
- Next SLP Meeting will be on campus.
- Faculty Senate:
 - Borderlands and Ethnic studies major.
 - Working on student evaluations to reduce inherent bias. Involving Teaching Academy,
 - Working with UNM on Regent Reform
- Employee Council: voting ended Friday
- No report from Advancement
- Basketball game on February 19: 3.0 night for student athletes
- Justin: City of Las Cruces would like to install a kiosk on campus; might require a rule revision
- Tina and Leslie named Women of Influence. Celebratory lunch February 25.

Attendees: April Mason, Greg Fant, Heather Watenpaugh, Tina Byford, mmm, Gena Jones, Adam Cavotta, Andy Burke, Lisa Warren, Liz Ellis, Mario Moccia, Laura Castille, Stephen Lopez, Erma Quintella, Renay Scott, Sonia White, Lakshmi Reddi, Rolando Flores, Luis Cifuentes, Justin Bannister, Anthony Parra, Wil Waller, Rod McSherry, Emerson Morrow, Sar'ae Montoya, Jim Hoffman, Beth Titus, Sonia Cooper, Susan Brown, Enrico Pontelli, Norma Grijalva, Becky Corran, Kim Rumford, Norma Noel, Monica Torres, Miriam Chaiken, Alton Loony, Scott Eschenbrenner