

University Administrative Council Agenda
Tuesday, April 9, 2019
8:30 am–10:30 am
CCSU Senate Chambers, Room 302

1. **Call to Order** President Floros
2. **Introductions** President Floros
3. **Approval of Minutes – March 12, 2019** President Floros
4. **Old Business (Second read)** Liz Ellis et al.
 - a. Proposal for new ARP 16.86 – Traffic and Parking Regulations for Community Colleges
 - b. Revised ARP 16.21 – No Trespass Directive; Restricted Campus Access
5. **New Business (First read)** Liz Ellis et al.
 - a. Revised ARP 11.01 – Research Oversight and Risk Management
 - b. Revised ARP 14.92 – Sales and Solicitation
 - c. Revised ARP 5.05 – Student Grievance Procedures
 - d. Revised ARP 16.85 – Parking and Traffic Regulations
6. **University-wide Information**
 - a. Legislative Post Session Report Ricardo Rel
 - b. Coordination of Government Contacts President Floros
7. **Updates**
 - a. ASNMSU
 - b. Graduate Student Council
 - c. Chancellor
 - d. President
 - e. Provost
 - f. General Counsel – General Advice
 - g. Faculty Senate
 - h. Employee Council
 - i. University Advancement

Next Meetings

- UAC 2019, 8:30am- 10:30am, CCSU Senate Chambers
 - May 14 (Possible Spring CART exercise)
 - June 11
- Commencement
 - Hooding Ceremony- May 10, 6:00pm
 - Morning Commencement- May 11, 9:00am
 - Afternoon Commencement- May 11, 2:00pm
- Academic Administrators Training
 - June 6, 8:00am- 5:00pm
 - July 25, 8:00am- 5:00pm
 - August 6, 8:00 am- 5:00pm

Pending

Revision to ARP 8.61-University Tuition Remission

University Administrative Council Minutes

Tuesday, March 12, 2019

1.Call to Order

2.Introductions

- Andrea Walker, Assistant General Counsel

3.Export Control

- Don Fischer, Fischer and Associates
- Regulate 4 things:
 - Outbound transfer of instruments, software, technology, materials.
 - Sharing of sensitive tech with foreign nationals
 - Engagement with restricted parties and entities
 - OFAC concerns — transactions with countries under economic sanctions
- Projects can be publication restricted or personnel restricted.

4.Approval of minutes: Approved as distributed

5.Old Business

- ARP 12.71 Academic Facility space utilization and scheduling: No feedback or changes. Moved to recommend approval. Seconded and passed.
- ARP 12.75 Facility space use management and procedures: No feedback or changes. Moved to recommend approval. Seconded and passed.
- ARP 12.70 Use of non-academic facility space, generally: No feedback or changes. Moved to recommend approval. Seconded and passed.
- ARP 10.60 Resolution of Faculty Grievances: No feedback or changes. Moved to recommend approval.
 - Discussion: Could we include external mediation as a mediation option? This is an up or down vote, so we cannot amend at this point.
 - Seconded and passed.
- ARP 7.75, Process to determine ineligibility for rehire status: No feedback or changes. Moved to recommend approval. Seconded and passed
- RPM 2.44 Associated Students of New Mexico State University:
 - Added language consistent with allowing a student regent to receive ASNMSU scholarship. Motion to recommend approval.
 - Discussion: Are we prohibited from offering a regent a scholarship? Liz looked at this and says no.
 - Motion passed.
- ARP 2.44 Associated Students of New Mexico State University. Moved to recommend approval. Seconded and passed.

6.New Business

- Revised ARP 11.00 Research Guiding Principles
 - Request move to waive first read: Moved, seconded, and passed.
 - Moved to approve ARP 11.00, Seconded and passed.
- ARP 11.01 Research Oversight and risk management
 - Moved to waive first read and approve; seconded, approved.
- ARP 11.05 Intellectual Property management and commercialization
 - Moved to waive first read and approve; seconded, approved.
- Proposal to remove or modify point values assigned to +/- grades
 - Send comments to Faculty Senate committee through FS Chair Becky Corran
- Proposal to remove quantitative/numerical scoring from student evaluations

- Send comments to Faculty Senate committee through FS Chair Becky Corran
- Faculty driven proposal to address evidence of gender and other bias in student evaluations

7. University-wide Information

- Performance evaluation cycle change
 - 44% participation rate on survey regarding cycle change for performance evaluations.
 - Evaluations are due this year on April 30.
 - Alignment with LEAD 2025: Staff to evaluate one goal aligned with LEAD 2025.
 - Current cycle is March 1 to February 28; this could change if we change the cycle.
- Loss Prevention and Loss Control for NMSU System
 - Committee now has representation from community colleges
 - Johnny Carrillo and Katrina Doolittle, co-chairs
 - Premiums can increase dramatically if we are not compliant.
 - Annual losses vary greatly and some claims mature after the year has ended
- Spin Scooters
 - Committee met to develop recommendation to president
 - Extend SPIN to end of semester
 - Concurrent: Put out a RFP for vendors
 - Requested educational video on sign-up
 - Scan of driver's license
 - Lowered of top speed
 - Rule: to be consistent with state law; need modifications.
 - Katrina wants rules in place before we implement; four injuries — one resulted in an overnight hospitalization.
 - Even if we have a SPIN agreement, private scooters are still possibility.
 - Minors are criminal under code for riding without a helmet. Helmets also apply to bikes and skateboards.
 - Riders need credit cards and drivers licenses to activate a scooter.
- IT & Data Security, Privacy, and Compliance Committee
 - Committee established for data privacy and security
- University Boards
 - Created: IT & Data Security, Privacy, and Compliance Committee
 - Disbanded: PAC

8. Updates

- ASNMSU: Regents Scholarship and fractional grading are highest priorities
- Graduate students — Grad research fair: Coming up
- General Counsel
- Faculty Senate: Borderlands and Ethnic Studies Graduate Certificate
 - Becky was re-elected Faculty Senate
- Employee Council
 - February 14 was last meeting
 - A Mountain Staff Awards nominations now open until March 31
 - Save the date Founders Day, NMSU LEADS 2025 March 18. 3:30 to 5, Yates.
- Advancement
 - Campaign wraps up December 31.
- Athletics
 - Basketball teams are leaving for WAC Conference in Las Vegas
 - Both teams are #1 seed in tournament
 - Coach Jans coached the senate team at the annual legislature basketball game in Santa Fe

9. Other announcements

- Pilot Graduate Student Orientation
- Enrollment:
 - Now in yield optimization — Helping students take next steps to enroll.

Moved to adjourn, 10:05

Attendees: Provost Mason (presiding); Katrina Doolittle, Alton Tooney, mmm, Stephen Lopez, Greg Fant, Gena Jones, Andy Burke, Ken Van Winkle, Mickey Best, John Gratton, Renay Scott, Jim Murphy, Steve Loring, Luis Cifuentes, Andrea Walker, Lisa Warren, Liz Ellis, Mario Moccia, Kathy Brook, Tina Byford, Joanne Dupre, D'Anne Stuart, Norma Noel, Kim Rumford, Susan Brown, Beth Titus, Sonia White, Scott Eschenbrenner, Rod McSherry, Sonya Cooper, Becky Corran, Miriam Chaiken, Sa'Rae Montoya, Adam Cavotta, Shelly Stovall, Emerson Morrow, Monica Torres, Patricia Sullivan, Fermin Rubio, Carlos Lobato, John Rogers

Guests: Joanne Dupre, Don Fischer