University Administrative Council Minutes
Tuesday, August 13, 2019

1. Call to order at 8:36

2. Introductions
   - General Counsel Roy Collins
   - Ann Coombes Goodman
   - Maura Gonsoir
   - And so long to Rod McSherry

3. Minutes approved as distributed

4. Old Business
   - New ARP 15.25 IT Investigations
     o Moved, seconded, recommended for approval
   - Revised Academic regulation establishing the effective catalog date, effective 2020 catalog.
     o Moved, seconded, recommended for approval

5. New Business
   - New ARP 11.50 Hemp Research, Extension and Outreach Activities
     o This was adopted provisionally; risks come from similarity to marijuana — these are low and high THC versions of the same plant.
       ▪ Move to waive first read and proceed to second; approved
       ▪ Moved, seconded, and recommended for approval
   - Rev ARP 5.20 to 5.26, considered in entirety.
     o Feedback was received from Dean of Students and Office of Institutional Equity
     o Dean of Students has reviewed thoroughly.
       ▪ Revisions were for clarity and to emphasize learning centeredness. Goal is educational, not prosecutorial.
     o How do college associate deans and Dean of Students coordinate?
       ▪ Academic dishonesty remains with colleges; other concerns go to Dean of Students. Dating violence, discrimination, etc. still goes to OIE.
     o Timely reporting: DOS is still following some recommendations in Dear Colleague letter
     o S. Lopez: Recommendation to alter 5.24 to terminate after 911 and moved to approve all.
     o Motion to approve with caveat that we seek more clarity.
     o This is fairly long for students. Need a companion guide for students, with a flowchart. This has been part of policies in the past. Former copies need to be taken down so there is ONE.
       ▪ Motion: Approve all conduct ARPs and for UCS, OIE, DOS collaborate to clarify procedures part and return with simplified language. Stephen’s amendment is also included. Motion passed to recommend approval.
   - REV to ARP 12.71 Academic Facility Space Utilization and Scheduling
     ▪ Motion passed.

6. University wide information
   - Parking Changes, Stephen Lopez
     o Please let police know when you have an event on campus so we don’t ticket visitors.
       ▪ Visitors permits are now good for 14 days; kiosk available at PD 24-7
     o Police do not have the ability to dismiss tickets
       ▪ August — currently not citing for no permit. Still citing for parking in the wrong lot.
       ▪ No amnesty: disabled and fire zone.
• Booting and towing are for people with multiple tickets.

• Affirmative Action Plan & Underutilization, Laura Castille
  o What is this, why do we do this, are we efficient, etc.
  o Our current method is not time consuming
  o Will roll out new processes with training
  o Affirmative action plan is a baseline — we can do better than the floor.
  o Discussion
    ▪ From president — assume that every position is underutilized and we have to do all we can have a diverse pool. We are seeking the most diverse and qualified workforce.
    ▪ We met very few of our most recent affirmative action goals.
    ▪ President: We are in position to make these changes, and we need to.
    ▪ Provost charged with looking into system resources for seeking a more diverse candidate pool.

• Data Governance Plan, Carlos Lobato
  o US Department of Ed recommended that we establish a Data Governance Program. We have materials drafted but they need to be deployed.
  o Please take a quick moment to read material and to send questions to Carlos.

• Commencement and Hooding, Renay Scott
  o Starting this fall: Students graduating with Master’s Degrees will be celebrated at the Hooding Ceremonies
  o This allows us to focus on graduate education.

7. Updates

• President
  o Friday is move-in day. Be welcoming.
  o We informed students Saturday that they will have alternative space. There is a chance it will still happen.
  o State of the University: Community event regarding where we are regarding metrics
  o Larger retreat — October 18. Department heads included.

• Faculty Senate
  o Thanks for Laura and her work on the affirmative action plan
  o Partnering with Teaching Academy regarding new faculty evaluations; First meeting will be September 5.
  o New Curriculum proposal — working on new processes to incorporate new HED process.

• Employee Council
  o We support and encourage season ticket purchases

• Athletics
  o Friday will be Aggies in Paradise

• University Advancement:
  o Campaign ends December 31. $7.4 million left.
  o Giving Tuesday is December 3
    ▪ This year’s push will be for finish line scholarships.

Adjourned 10:34.