

# University Administrative Council Minutes

## Tuesday, August 13, 2019

### 1. Call to order at 8:36

### 2. Introductions

- General Counsel Roy Collins
- Ann Coombes Goodman
- Maura Gonsoir
- And so long to Rod McSherry

### 3. Minutes approved as distributed

### 4. Old Business

- New ARP 15.25 IT Investigations
  - Moved, seconded, recommended for approval
- Revised Academic regulation establishing the effective catalog date, effective 2020 catalog.
  - Moved, seconded, recommended for approval

### 5. New Business

- New ARP 11.50 Hemp Research, Extension and Outreach Activities
  - This was adopted provisionally; risks come from similarity to marijuana — these are low and high THC versions of the same plant.
    - Move to waive first read and proceed to second; approved
    - Moved, seconded, and recommended for approval
- Rev ARP 5.20 to 5.26, considered in entirety.
  - Feedback was received from Dean of Students and Office of Institutional Equity
  - Dean of Students has reviewed thoroughly.
    - Revisions were for clarity and to emphasize learning centeredness. Goal is educational, not prosecutorial.
  - How do college associate deans and Dean of Students coordinate?
    - Academic dishonesty remains with colleges; other concerns go to Dean of Students. Dating violence, discrimination, etc. still goes to OIE.
  - Timely reporting: DOS is still following some recommendations in Dear Colleague letter
  - S. Lopez: Recommendation to alter 5.24 to terminate after 911 and moved to approve all.
  - Motion to approve with caveat that we seek more clarity.
  - This is fairly long for students. Need a companion guide for students, with a flowchart. This has been part of policies in the past. Former copies need to be taken down so there is ONE.
    - Motion: Approve all conduct ARPs and for UCS, OIE, DOS collaborate to clarify procedures part and return with simplified language. Stephen's amendment is also included. Motion passed to recommend approval.
- REV to ARP 12.71 Academic Facility Space Utilization and Scheduling
  - Motion passed.

### 6. University wide information

- Parking Changes, Stephen Lopez
  - Please let police know when you have an event on campus so we don't ticket visitors.
    - Visitors permits are now good for 14 days; kiosk available at PD 24-7
  - Police do not have the ability to dismiss tickets
    - August — currently not citing for no permit. Still citing for parking in the wrong lot.
    - No amnesty: disabled and fire zone.

- Booting and towing are for people with multiple tickets.
- Affirmative Action Plan & Underutilization, Laura Castille
  - What is this, why do we do this, are we efficient, etc.
  - Our current method is not time consuming
  - Will roll out new processes with training
  - Affirmative action plan is a baseline — we can do better than the floor.
  - Discussion
    - From president — assume that every position is underutilized and we have to do all we can have a diverse pool. We are seeking the most diverse and qualified workforce.
    - We met very few of our most recent affirmative action goals.
    - President: We are in position to make these changes, and we need to.
    - Provost charged with looking into system resources for seeking a more diverse candidate pool.
- Data Governance Plan, Carlos Lobato
  - US Department of Ed recommended that we establish a Data Governance Program. We have materials drafted but they need to be deployed.
  - Please take a quick moment to read material and to send questions to Carlos.
- Commencement and Hooding, Renay Scott
  - Starting this fall: Students graduating with Master's Degrees will be celebrated at the Hooding Ceremonies
  - This allows us to focus on graduate education.

## 7.Updates

- President
  - Friday is move-in day. Be welcoming.
  - We informed students Saturday that they will have alternative space. There is a chance it will still happen.
  - State of the University: Community event regarding where we are regarding metrics
  - Larger retreat — October 18. Department heads included.
- Faculty Senate
  - Thanks for Laura and her work on the affirmative action plan
  - Partnering with Teaching Academy regarding new faculty evaluations; First meeting will be September 5.
  - New Curriculum proposal — working on new processes to incorporate new HED process.
- Employee Council
  - We support and encourage season ticket purchases
- Athletics
  - Friday will be Aggies in Paradise
- University Advancement:
  - Campaign ends December 31. \$7.4 million left.
  - Giving Tuesday is December 3
    - This year's push will be for finish line scholarships.

**Adjourned 10:34.**

**Attendees:** John Floros, Presiding; Greg Fant, mmm, Stephen Lopez, Tina Byford, Laura Castille, Lisa Warren, Roy Collins, Rod McSherry, Kim Rumford, D'Anne Stuart, Steve Bettner, Mario Moccia, Joanne Dupre, Mickey Best, John Gratton, Ken Van Winkle, Monica Torres, Becky Corran, Miriam Chaiken, Kate Terpis, Sean Sellars, Mark Kimmell, Carlos Lobato, Norma Grijalva, John Roberts, Sonia White, Shelly Stovall, Natalie Goldberg, Rolando Flores, Scott Eschenbrenner, Scott Field, Sonya Cooper, Jim Hoffman, Monica Torres, Alton Looney, Susan Brown, Adam Cavotta, Lakshmi Reddi, Enrico Pontelli, Ann Coombes Goodman, Renay Scott, Anthony Parra, Ermelinda Quintela, Maura Gonsoir, Gena Jones, Carol Parker, Justin Bannister