

**University Administrative Council Agenda**  
**Tuesday, October 8, 2019**  
**8:30 am–10:00 am**  
**Corbett Center Student Union Room 302**

1. **Call to Order** President Floros
2. **Introductions** President Floros
3. **Approval of Minutes – September 10, 2019** President Floros

4. **Old Business (Second read)**

- a. Revised ARP 6.86 – Faculty Availability and Office Hours for Students [UGC, FS or Prov]

5. **New Business**

University General Counsel

- a. \*[REV] ARP 8.12 – Retirement, Educational (ERB) [HRS or UGC]
- b. \*[REV] ARP 6.15 – Re-Employment of Retirees [HRS or UGC]
- c. \*[REV] ARP 8.41 – LOA – Annual Leave [HRS or UGC]
- d. [NEW] ARP 16.12 – Clery Act Compliance [Police Dept or UGC]
- e. [REV] ARP 16.21 – No Trespass Directive – Restricted Campus Access [Police Dept or UGC]
- \* Waiver of first read requested; vote to recommend sent to Chancellor

6. **University-wide Information**

- Climate survey: released October 15 President Floros
- Fair Labor Standards Act Abbey Denham
- Enrollment Management Changes Renay Scott
- Fire events and fire drills Johnny Carillo
- Role of the Strategic Chief Financial Officer Ruth Johnston

7. **Updates**

- ASNMSU
- Graduate Student Council
- Chancellor
- President
- Provost
- General Counsel – General Advice
- Faculty Senate
- Athletics
- Employee Council
- University Advancement

**Next Meetings**

- November 12, 8:30am–10:30am, CCSU Senate Chambers
- December 10, 8:30am–10:30am, CCSU Senate Chambers
- Hooding Ceremony: December 13 and Commencement: December 14
- January 14, 2020, 8:30am–10:30am, CCSU Senate Chambers
- February 11, 2020, 8:30am–10:30am, CCSU Senate Chambers

# University Administrative Council Minutes

## Tuesday, September 10, 2019

Meeting called to order at 8:33 am

### 1. Introductions

- Ruth Johnston, Strategic Chief Financial Officer
- ASNMSU — Evan Connor President.

### 2. Minutes: Approved as distributed

### 3. Old Business

- Marriot Hospitality Futures Center, GT 19-123-125; recommended for approval
- Devasthali Hall Naming: All recommended for approval.

### 4. University Wide Information

- Climate Survey: this will be the same survey for faculty and staff. Please ask staff to participate. We need an accurate read on our baseline.
  - Need candor but need to clarify this is not the venue for complaints
  - Related — student focus groups and other outreach efforts
- Workforce insights
  - Data is not quite ready; watch for this soon.
- Scooters — Gotcha was the winning bid, and January the scooters should be back.
- NISOD — October 4 at NMSU-C

### 5. Updates

- ASNMSU
- Graduate Student Council
- Chancellor: Enrollment update
- President
  - State of the University System — October 14, Center for the Arts
  - Retreat, October 18
- Provost
  - Holistic Investigation Protocol task force is moving forward
- General Counsel
  - New Mexico Environmental Department — MOU between Engineering, ACES, Environment Department regarding produced water. Look for a public release on this soon.
- Faculty Senate
  - First meeting last week.
  - 4 new degree proposals from College of Education; will be a 5th soon. these are for alternative licensure.
  - Other issues for the year: Equity and Inclusion, Fractional Grading
- Athletics
  - Annual Report
  - Getting tougher to get people out to games, but Volleyball beat UTEP and UNM
  - Football: San Diego State will be Hispanic Heritage Day, with music, wrestling, street art, etc. 16 sponsors, climbing wall, helicopter, broadcast in Spanish.
    - Will include a value concession stand to support family attendance.
  - Tough season for Aggies — It is important to show up and support the team.
- Employee Council
  - Sent invitation for A- Mountain award. Accepting nominations until September 23 at 5 pm.

- October 25 for Employee Picnic
- Advancement
  - The Capital Campaign is in last 4 months. \$7 million away, and Giving Tuesday is December 3, celebration will be in CCSU Aggie Lounge
- Research and Creativity Week
  - November 9-13
- New class of faculty — diverse, enthusiastic. Ready to embrace NMSU. Make sure department heads reach out to new faculty.
  - Support new faculty with mentoring, teaching academy, research, outreach...
- Additional -
  - Conflict of Interest update just went out; it is a new form with new questions. Please provide feedback via survey at the end.
    - Discussion
      - ◇ Can we provide a clear definition of a sponsored activity?
      - ◇ Open enrollment for benefits; compliance training will roll out in October
      - ◇ FMLA training — We made it through Justice Department monitoring but this is still important.
      - ◇ 27% of our students are over 30 — many applicants have experience related to professional position and starting September 1, we can account for this.
        - This is a great change
        - Pre and post professional experience.
      - ◇ Rolando — October 8: Fabian Garcia will be inducted into the Ag Hall of Fame. He is the first New Mexican and the first Hispanic, first ACES graduate. He contributed to cotton, pecan, and chile crops. The Garcia papers are in our Archives. Dean Flores and President Floros will be in Kansas for Fabian Garcia's induction. [NOTE: this event did not happen on October 8 and will be re-scheduled.]
    - Remind all that Annual Leave is a benefit and meant to be taken.
      - All supervisors need to understand that requests need to be responded to quickly.

### **Meeting adjourned**

**Attendees: John Floros, Presiding;** Justin Bannister, Greg Fant, mmm , Tina Byford, Ricardo Rel, Ann Goodman, Renay Scott, Evan Connor, Andy Burke, Roy Collins, Carol Parker, Ruth Johnston, Lenny Martinez, Maura Gonsoir, Gena Jones, Stephen Lopez, Luis Cifuentes, Mario Moccia, Ken Van Winkle, Mickey Best, Andrew Nwamme, Susan Brown, Enrico Pontelli, Sonya Cooper, Rolando Flores, Lakshmi Reddi, Lisa Warren, D'Anne Stuart, Norma Noel, Ermelinda Quintela, Miriam Chaiken, Beth Titus, Laura Castille, Shelly Stovall, Becky Corran, Alton Looney, Jim Hoffman, Sean Sellers, Adam Cavotta, Sonia White, Monica Torres, Norma Grijalva