

**University Administrative Council Minutes**  
**Monday, April 13, 2020, 8:00 am–9:30 am**  
**Connection via Zoom**

**1. Call to Order**

President Floros

**2. Updates**

- From last week President Floros
  - Announced new annual leave for this year: For this year only, employees can carry over up to 280 hours of annual leave, which can be used throughout the upcoming fiscal year. This is 40 hours over the usual amount that can be carried forward. **The maximum annual leave balance will return to 240 hours at the end of June 2021. This is a temporary policy and does not change the payout (maximum 240 hours) for those who leave NMSU within the year.**
- Academics Provost Parker
  - Will meet with deans this week
    1. Deans will create task forces to strategize about issues like experiential learning and student employment.
    2. ACES is meeting this week about experiential learning
- COVID-19 in New Mexico and at NMSU Lori McKee
  - 1,245 COVID cases in NM; 4% of the total tested in NM (30,515)
  - Death rate attributed to the positive results is 2%
  - Peak expected at end of the month
- Student Success Renay Scott
  - Registration started Thursday. More students are registering every day.
- Research Luis Cifuentes
  - Request to come to campus have decreased
  - Soliciting proposals for COVID research (30 or so have been turned in)
- Administration and Finance Andy Burke
  - Department of Ed – Secretary announced funding
  - \$14 million for system. \$7 million released for students. Remaining 50% to institution will be topic of a future press conference.
    1. Need to understand division among campuses.
    2. Trying to understand why amount is not what was expected.
  - Congress working on 4<sup>th</sup> stimulus package.
  - Andy and Ricardo will lead on presentation at next UAC about CARES act.
- Human Resources Gena Jones
  - HR is preparing for the future.
- Communication Justin Bannister
  - Communications team – telling the story of NMSU.
  - Videos will launch this week – what we are doing to keep our mission going.
- Chancellor Arvizu
  - We distributed face shields that were made on 3-D printers – one for every school nurse and others for people distributing food.
  - Regents meeting – moved from 4/3 and 4/15.
  - Virtual Check Presentation with Burrell today.
- Community Colleges
  - Ken Van Winkle – huge power outage, really affected online courses.

- Monica – Zoom meeting with students today. 300 slots for students.

### 3. Additional Updates

- Ann Goodman for ASNMSU.
  - Leadership elections are starting this week.
- Graduate students
  - International students have questions about TA positions.
  - Will visa renewal be more of a challenge? Graduate dean will look into this.
- General Counsel
- Faculty Senate
  - Looking at legislative items
- Employee Council
  - How will extra 40 hours get counted?
  - HR will put out a memo
- Athletics
  - Legislature wants Rodeo to report to Athletics.
  - Seeking to understand how many of 39 eligible seniors will return
- Police Department
  - Donations – we are tracking donations of masks and gloves.
- Advancement
  - 30-minute concert Thursday.
  - Check presentation from Burrell will be on NMSU Alumni and Friends Facebook page
- Others
  - Carlos Lobato and Data Inventory: Please complete survey concluding on April 15.
- President's closing remarks
  - Budget meeting with Regents will be April 21<sup>st</sup>.
  - How do we move forward?
    1. Task force to think through some of these steps.
      - a. What can we do and when?
      - b. Who should serve?

Attendees: John Floros, Presiding, Lori Mckee, John Gratton, Luis Cifuentes, Renay Scott, Melissa Chavira, Justin Bannister, Gena Jones, Melody Munson McGee, Mario Moccia, Norma Grijalva, Susan Brown, Lakshmi Reddi, Andy Burke, Leslie Cervantes, Lenny Martinez, Sonya Cooper, Ken Van Winkle, Miriam Chaiken, Ermalinda Quintela, Enrico Pontelli, Derek Dictson, Roy Collins, Ann Goodman, Shelly Stovall, Monica Torres, Katrina Doolittle, Rolando Flores, Scott Eschenbrenner, Lisa Warrenm, Letty Gallegos, Greg Fant, Stephen Lopez, Ophelia Watkins, Anthony Parra. Carol Parker, Becky Corran, Laura Castille, Norma Noel, D'Anne Stuart, Sean Sellers, Mike Rogers, Adam Cavotta, Kim Rumford, Jim Hoffman, Katherine Terpis, Jeff Witte, Alton Looney, Carlos Lobato, Ricardo Rel, Ruth Johnston, Natalie Kellner, Sonya Cooper

**Minutes approved on April 20, 2020.**