

University Administrative Council Agenda
Monday, April 6, 2020, 8:00 am–9:30 am
Connect via Zoom

1. Call to Order

President Floros

- Derek Dictson arrived in Las Cruces last week.

2. Updates

- First full week of classes seemed to have gone well.
- Thanks to everybody who has stepped up to help faculty and students.
- COVID-19 in New Mexico and at NMSU, Lori McKee
 - We have our first known case on of COVID-19 campus.
 - Announcement will be coming and must maintain confidentiality for the employee.
 - Aggie Health continues to be open every day.
 - New Mexico has 629 cases, 12 deaths, 130 recoveries.
 - We have fewer cases per capita -- in the lower numbers, but we also need more test kits.
- Provost
 - Online courses are progressing; deans and department heads are resolving problems.
 - Needs clarification: changing a grade to S/U does not mean that students are through with classes.
 - Advising and Faculty are trying to get the word out that S/U does not mean you are done. Faculty Senate, ASNMSU also helping.
 - We are looking into summer planning and contingency plans for fall.
- Families First, Gena Jones
 - HR communicated rules last week to faculty and staff. Information sessions were held Thursday and Friday. Had minimum 124 attendees. Another today at 9 am and these will be held weekly after this week.
 - We had 5 applicants for emergency sick leave; 2 have applied for Emergency FML. We expect the numbers will increase.
 - See website for forms and additional information
- **Message from President: Need to keep records of ALL costs related to COVID-19 response.**
- Comments from VPs
 - Student Success, Renay Scott: we are working to get the word out regarding what S/U means. Other items:
 - Working on summer registration
 - No negative feedback about online movement
 - Enrollment and recruitment is continuing.
 - Research, Luis Cifuentes: More people have requested to come to campus to do research.
 - Online defenses seem to be working well.
 - Admin & Finance, Andy Burke
 - Meeting regularly to assess CARES act. Information to community will be out soon.
 - Regents meeting on April 15 for tuition and fees.
 - Town Hall -- Thursday at 3.
 - Communications: We are working on a video series. People on camera will need to be succinct.
 - Chancellor Arvizu: Working on budgets, outreach.
 - Graduate Student Council
 - Also hearing S/U confusion

- Online defense worked well.
- Advancement, Derek Dictson
 - All staff are off campus. Communication last week regarding what is happening at NMSU.
 - Continue to see strong support for Aggie Student Emergency Fund and the Aggie Cupboard.
- General Counsel, Roy Collins: Office has hired new staff member.
- Faculty Senate, Becky Corran
 - Senate held their first digital meeting with voting.
 - Considering an emergency request to extend the tenure clock.
- Employee Council, Letty Gallegos
 - Losing leave -- this is still a concern.
- Athletics, Mario Moccia
 - Monitoring, marketing.
 - 39 student athletes are newly eligible to return because of changes in NCAA rules related to the pandemic.
- Government Affairs Ricardo Rel.
 - John Arthur Smith and Governor are talking about a special session, end of June
 - Looking for guidance from Department of Ed on how to access funds in the stimulus packages.
- NMSU Police Department, Stephen Lopez: Call center volume has dropped off.
 - Crimes are up on campus b/c there are so few people around.
- Multi-Agency Group Meeting, Lenny Martinez
 - There is no way to enforce a lockdown -- better message is to stay home to keep people safe. Albuquerque is a hot zone.
- CIO, Norma Grijalva
 - Virtual computer labs are functioning.
 - The call center responded to over 600 calls
- Katrina Doolittle -- still need tracking logs in buildings.
- Honors Dean Miriam Chaiken -- We will have a virtual URCAS this year.

CART -- Wednesday at 7:30, Town Hall Thursday.

Meeting adjourned at 8:52 minutes.

Attendees: John Floros, Presiding; Mickey Best, Enrico Pontelli, Katrina Doolittle, Greg Fant, Renay Scott, Susan Brown, mmm, Mario Moccia, Leslie Cervantes, Rolando Flores, Dan Arvizu, Justin Bannister, Luis Cifuentes, Norma Noel, Ann Goodman, Scott Eschenbrenner, Andy Burke, Letty Gallegos, Roy Collins, Melissa Chavira, Sonya Cooper, James Hoffman, Ken Van Winkle, Kate Terpis, Derek Dictson, Lenny Martinez, Shelly Stovall, Gena Jones, Anthony Parra, Adam Cavotta, Stephen Lopez, Laura Castille, Becky Corran, Jeff Witte, Sean Sellers, Kim Rumford, Natalie Kellner, D'Anne Stuart, Ermelinda Quintela, Monica Torres, Miriam Chaiken, Ricardo Rel, Ruth Johnston. Others identified by a phone number alone might not be recorded as attending

Next Meetings

- Town Hall, Thursday, April 9, 2020, 3:00pm, Zoom Webinar
- April 13, 2020, 8:00am-10:00am, Zoom

Minutes approved on April 20, 2020.