

**University Administrative Council Agenda
Monday, May 18, 2020, 8:00 am–10:00 am**

<https://nmsu.zoom.us/j/94892528977> (see below for more connection options)

1. **Call to Order** President Floros

2. **Approval of Minutes** President Floros

3. **Old Business (none)** General Counsel

4. **New Business (none)** General Counsel

5. **Informational Items**
 - NMSU Round Up Mickey Best
 - UAC Meetings/Communication meetings President Floros

6. **NMSU Updates**
 - COVID-19 in New Mexico and at NMSU Lori McKee
 - In General President Floros
 - Academics Provost Parker
 - Vice Presidents
 - Student Success Renay Scott
 - Research Luis Cifuentes
 - Administration and Finance Andy Burke
 - Advancement Derek Dictson
 - General Counsel Roy Collins
 - Human Resources Gena Jones
 - Marketing and Communications Justin Bannister
 - Community Colleges
 - Chancellor Updates Chancellor Arvizu

7. **Additional Updates**
 - ASNMSU
 - Graduate Student Council
 - Faculty Senate
 - Athletics
 - Employee Council
 - NMSU Police Department
 - Other

8. **Upcoming Meetings**
 - Town Hall, May 21, 2020, 3:00 pm, Zoom

Policy and Rule Proposal Sharepoint: <https://eltnmsu.sharepoint.com/sites/genccounsel/default.aspx>

NMSU Coronavirus updates: <https://nmsu.edu/coronavirus/>

Additional connection information

Phone one-tap: US: [+16699006833,,94892528977#](tel:+1669900683394892528977) or [+13462487799,,94892528977#](tel:+1346248779994892528977)
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Meeting ID: 948 9252 8977

Join by Telephone

For higher quality, dial a number based on your current location.

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**University Administrative Council
Business meeting
April 27, 2020**

Call to order	8:01
Approval of minutes	John Gratton moved, Enrico Pontelli seconded. Passed by acclimation.
Old Business	<p>REV ARP 6.01 Hiring</p> <ul style="list-style-type: none"> • This revised underutilized positions process to improve flexibility. Here for second reading and a vote • Moved, seconded • Discussion: Should cc presidents be added to list of approvers? Lisa will make that change • Motion and second reaffirmed. Motion passed by acclimation <p>NEW 15.40 Data Governance</p> <ul style="list-style-type: none"> • SOPs will be linked from ARP • Motion, seconded, recommended for approval
New Business	<p>REV 15.81 Formally established web governance program. Very similar to 15.40.</p> <ul style="list-style-type: none"> • Part 3 is the essence of the rule; public and internal web interfaces. • ARP governs, and SOPs need to be able to adapt to conditions
University Wide information	<p>NADOHE report, Provost Parker</p> <ul style="list-style-type: none"> • November 2019 site visit: they interviewed constituents and made recommendations. Report received in January. • Diversity Council will assist in getting input from campus. Hosting a Town Hall, May 7, featuring Archie Ervin, Team Leader. • To focus conversation on recommendations, will release executive summary and after town hall will release report in entirety. <p>CARES Act</p> <ul style="list-style-type: none"> • Andy Burke <ul style="list-style-type: none"> ○ NMSU gets estimated \$14 million; half needs to go to students. ○ Institutional portion will get additional explanation soon. ○ Collect information on expenses due to coronavirus. ○ Institutional portion can be spent now–September 2021 • Renay Scott <ul style="list-style-type: none"> ○ &7 million will go directly to students. ○ Proposal: 3 tiers, include graduate students ○ Will try to get funds directly to students as soon as we get them. ○ Monica Torres: Allocation is to the student, not the campus. <ul style="list-style-type: none"> ▪ Vandeen is talking with FA directors on campuses. ○ Documentation: Requires brief statement of need. • Luis Cifuentes <ul style="list-style-type: none"> ○ Phase 4 of Relief Bill. Possibly \$50 billion to education. • Ricardo <ul style="list-style-type: none"> ○ Waiting for release of funds for students. ○ Stimulus 3 has additional funds for HSI – there might be additional funds for students. ○ Waiting for FAQs from Education department <p>IT Assessment, Carlos Lobato and Ermelinda Quintela</p> <ul style="list-style-type: none"> • We have an annual IT Audit. • IT and Audit will collaborate on these audits this year. • Focus on IT Risk assessment this time and audit next time.

<p>Updates</p>	<p>Covid 19: 37,000 tests in NM. DAC: 69 cases and 2775 tests. MMC is testing daily; Public Health is also testing. Telehealth for counseling and medical are open.</p> <p>President’s Comments</p> <ul style="list-style-type: none"> • Town halls – 1500 5 weeks ago. Last week fewer people around. Positive feedback. We will continue these • Online for summer, virtual commencement. • Budget considerations are coming. Regents decide tuition tomorrow. <ul style="list-style-type: none"> ○ We will made budget decisions together. ○ We will not freeze hiring but might reduce hiring drastically. • Working on a restart committee <p>Provost</p> <ul style="list-style-type: none"> • Course delivery during an era of social distancing is challenging. • Frugal – expenditures need to be viewed as investments. • Offices should look at stop doing lists. <p>Vice Presidents</p> <ul style="list-style-type: none"> • Renay: Registration is ongoing. Advisors are very busy. <ul style="list-style-type: none"> ○ New students – Orientation will be entirely online. ○ Calmly optimistic in unprecedented times. • Luis: <ul style="list-style-type: none"> ○ One: Request exception ramped up last week. Pls are responsible for following protocols and are responsible for safety of students. ○ Two: Research development –4/23 NSF proposal development • Andy: Regent meeting tomorrow regarding tuition <p>Others</p> <ul style="list-style-type: none"> • Gena Jones <ul style="list-style-type: none"> ○ Climate study action team – moving forward with focus groups ○ Proposal regarding allowing student work experience in hiring • Justin – Virtual Commencement is done. Video Conference series will return tomorrow. • Chancellor: Regent meeting tomorrow. <ul style="list-style-type: none"> ○ Working with legislative folks. <p>Discussion</p> <ul style="list-style-type: none"> • Regents are discussing the budget tomorrow but not approving it. <ul style="list-style-type: none"> ○ Request: 3–5% tuition increase on the main campus.
<p>Additional Updates</p>	<p>ASNMSU</p> <ul style="list-style-type: none"> • Elections: Matthew Madrid, Tiffany Flores ASNMSU President and VP • Trying to engage students through social media. <p>Graduate Student Council</p> <ul style="list-style-type: none"> • Travel budget – seeking to use this strategically; elections next week. <p>General Counsel</p> <ul style="list-style-type: none"> • May 1: Will be welcoming Mariah Ortiz, New Attorney and Dimitria White, New administrative assistant. Thanks to HR for assistance. <p>Faculty Senate</p> <ul style="list-style-type: none"> • Last meeting next Thursday. <p>Community Colleges</p> <ul style="list-style-type: none"> • Monica Torres: Considering plan for the future. How do we manage CTE programs? Virtual commencement is underway. • John Gratton: Working on phases to bring people back. State asked if we could assist in manufacture and distribution of hand sanitizer. • Mickey: 1193 cases in the central and northwest. CTE courses also a concern. Still snowing in Grants (last Tuesday!)

	<ul style="list-style-type: none"> Ken: Will make it to the end of the semester. <p>Advancement, Derek Dictson</p> <ul style="list-style-type: none"> Emergency fund is over \$50,000 Alumni is working on plans \$5,000 donated for Aggie Cupboard during last week's concert. <p>Athletics</p> <ul style="list-style-type: none"> Good news – football renewals are positive. ESports team beat University of Alaska Anchorage. <p>Employee Council: Letty – no report.</p> <p>NMSU Police</p> <ul style="list-style-type: none"> We are now trending down on crime on campus. <p>Other</p> <ul style="list-style-type: none"> Administrative Professional Day – Wednesday. Network Penetration Test today. New Research Dean in ACES starts May 1. Town Hall Thursday Keeping Monday meetings
Attendees	John Floros, presiding; mmm, John Gratton, Mickey Best, Enrico Pontelli, Beck Corran, Renay Scott, Rolando Flores, Justin Bannister, Ruth Johnston, Leslie Cervantes, Roy Collins, Derek Dictson, Dan Arvizu, Ken Van Winkle, Lisa Warren, Marion Moccia, Scott Eschenbrenner, Melissa Chavira, Erme, Sonya, Miriam, Gena, Carlos, Carol Parker, Luis, Lenny, Ophelia, Susan Brown, Lori, Andy, Lakshmi, Norma G. Alton, Monica, Letty, Evan Conner, Sean Sellars, Greg Fant, Jim Hoffman, Jim Chavez, Laura Castille, Anthony Parra, Norma Noel, Kate Terpis, Ann Goodman, Shelly Stovall, D'Anne Stuart, Ricardo Rel, Stephen Lopez, Adam Cavotta, Natalie Kellner, Kim Rumford,

**University Administrative Council
Communication meeting
April 27, 2020**

Poll: Should students return to campus in the fall?	<p>Yes — 40%</p> <p>No — 11%</p> <p>Maybe — 19%</p> <p>Need more information — 34%</p>
Return to Campus Discussion	<p>What needs to be on campus?</p> <ul style="list-style-type: none"> Experiential learning on campus. <p>VPR</p> <ul style="list-style-type: none"> What is required to open campus for research? <p>SVPA&F</p> <ul style="list-style-type: none"> Financial and decision making are intertwined. <p>Academics</p> <ul style="list-style-type: none"> Considering hybrid type courses, including labs Departments are working with accreditors re: clinicals and practicals. Flexibility is important <p>Athletics</p> <ul style="list-style-type: none"> Athletes want to return. Considerations: When can students return? How prep time needed? NCAA has a COVID committee.

	<p>CC presidents</p> <ul style="list-style-type: none"> • NMSU-A is planning for on campus • NMSU-G: Northwest corner of NMS is a special concern • NMSU-C: flexible; aspire to in-person instruction • DACC: Planning for more hybrid models with CTE and labs <p>VPSS, Ann Goodman</p> <ul style="list-style-type: none"> • ASNMSU— working through scenarios for presentation to President. <p>Norma Grijalva</p> <ul style="list-style-type: none"> • Survey to students — 541 responded Friday. 93% said planning on returning. 6% said maybe returning. 0.55% said no.
<p>Updates</p>	<p>Gena</p> <ul style="list-style-type: none"> • 34 staff, 10 faculty positions posted. Proposals for 19 staff, 19 facility. • 25 retirements set for July 1. <p>Justin</p> <ul style="list-style-type: none"> • Video conversation about work from home, HR issues. • Last week’s was about Research. <p>President — seeking zoom-free Friday.</p> <p>Faculty Senate</p> <ul style="list-style-type: none"> • Last meeting May 7: Vice Chair elections and fractional grading <p>Advancement and Alumni</p> <ul style="list-style-type: none"> • Working on way to meet with donors • Surge of requests for reunion groups to come back to campus. <p>Stephen</p> <ul style="list-style-type: none"> • People tiring of the isolation. A Mountain has been busy! <p>Lenny — Multi-agency group</p> <ul style="list-style-type: none"> • We are coordinating across the region <p>Ophelia</p> <ul style="list-style-type: none"> • AWO generated big number of housing requests for first-year students. <p>Katrina — working on research, online training.</p>
<p>Re-poll: Should students return to campus in the fall?</p>	<p>Yes — 28 (61%) No — 1 (2%) Maybe 3 (7%) NMI — 15 (33%)</p>
<p>Attendees</p>	<p>John Floros, presiding; mmm, Dan Arvizu, Andrew Burke, Alton Looney, Ann Goodman, Anthony Parra, Becky Corran, Carlos Lobato, Carol PArker, Lenny Martinez, Derek Dictson, D’Anne Stuart, Enrico Pontelli, Ermelinda Quintela, Gena Jones, Jim Hoffman, John Gratton, Julia Parra, Jeff Witte, Kate Terpis, Katrina Doolittle, Ken Van Winkle, Kim Rumford, Lakshmi Reddi, Laura Castille, Leslie Cervantes, Letty, Lori, Luis Mickey, Melissa Chavira, Miriam, Mario, Monica, Norma N., Norma G., Ophelia, Ricardo, Roy, Scott E. Sean Sellars, Shelly, Adam Cavotta, Sonya Cooper, Stephen Lopez, Susan Brown,</p>