

**University Administrative Council  
Business meeting  
April 20, 2020**

Call to order	8:01
Approval of minutes	John Gratton moved, Enrico Pontelli seconded. Passed by acclimation.
Old Business	<p>REV ARP 6.01 Hiring</p> <ul style="list-style-type: none"> <li>• This revised underutilized positions process to improve flexibility. Here for second reading and a vote</li> <li>• Moved, seconded</li> <li>• Discussion: Should cc presidents be added to list of approvers? Lisa will make that change</li> <li>• Motion and second reaffirmed. Motion passed by acclimation</li> </ul> <p>NEW 15.40 Data Governance</p> <ul style="list-style-type: none"> <li>• SOPs will be linked from ARP</li> <li>• Motion, seconded, recommended for approval</li> </ul>
New Business	<p>REV 15.81 Formally established web governance program. Very similar to 15.40.</p> <ul style="list-style-type: none"> <li>• Part 3 is the essence of the rule; public and internal web interfaces.</li> <li>• ARP governs, and SOPs need to be able to adapt to conditions</li> </ul>
University Wide information	<p>NADOHE report, Provost Parker</p> <ul style="list-style-type: none"> <li>• November 2019 site visit: they interviewed constituents and made recommendations. Report received in January.</li> <li>• Diversity Council will assist in getting input from campus. Hosting a Town Hall, May 7, featuring Archie Ervin, Team Leader.</li> <li>• To focus conversation on recommendations, will release executive summary and after town hall will release report in entirety.</li> </ul> <p>CARES Act</p> <ul style="list-style-type: none"> <li>• Andy Burke <ul style="list-style-type: none"> <li>○ NMSU gets estimated \$14 million; half needs to go to students.</li> <li>○ Institutional portion will get additional explanation soon.</li> <li>○ Collect information on expenses due to coronavirus.</li> <li>○ Institutional portion can be spent now–September 2021</li> </ul> </li> <li>• Renay Scott <ul style="list-style-type: none"> <li>○ &amp;7 million will go directly to students.</li> <li>○ Proposal: 3 tiers, include graduate students</li> <li>○ Will try to get funds directly to students as soon as we get them.</li> <li>○ Monica Torres: Allocation is to the student, not the campus. <ul style="list-style-type: none"> <li>▪ Vandeen is talking with FA directors on campuses.</li> </ul> </li> <li>○ Documentation: Requires brief statement of need.</li> </ul> </li> <li>• Luis Cifuentes <ul style="list-style-type: none"> <li>○ Phase 4 of Relief Bill. Possibly \$50 billion to education.</li> </ul> </li> <li>• Ricardo <ul style="list-style-type: none"> <li>○ Waiting for release of funds for students.</li> <li>○ Stimulus 3 has additional funds for HSI – there might be additional funds for students.</li> <li>○ Waiting for FAQs from Education department</li> </ul> </li> </ul> <p>IT Assessment, Carlos Lobato and Ermelinda Quintela</p> <ul style="list-style-type: none"> <li>• We have an annual IT Audit.</li> <li>• IT and Audit will collaborate on these audits this year.</li> <li>• Focus on IT Risk assessment this time and audit next time.</li> </ul>

<p>Updates</p>	<p>Covid 19: 37,000 tests in NM. DAC: 69 cases and 2775 tests. MMC is testing daily; Public Health is also testing. Telehealth for counseling and medical are open.</p> <p>President's Comments</p> <ul style="list-style-type: none"> <li>• Town halls – 1500 5 weeks ago. Last week fewer people around. Positive feedback. We will continue these</li> <li>• Online for summer, virtual commencement.</li> <li>• Budget considerations are coming. Regents decide tuition tomorrow. <ul style="list-style-type: none"> <li>○ We will made budget decisions together.</li> <li>○ We will not freeze hiring but might reduce hiring drastically.</li> </ul> </li> <li>• Working on a restart committee</li> </ul> <p>Provost</p> <ul style="list-style-type: none"> <li>• Course delivery during an era of social distancing is challenging.</li> <li>• Frugal – expenditures need to be viewed as investments.</li> <li>• Offices should look at stop doing lists.</li> </ul> <p>Vice Presidents</p> <ul style="list-style-type: none"> <li>• Renay: Registration is ongoing. Advisors are very busy. <ul style="list-style-type: none"> <li>○ New students – Orientation will be entirely online.</li> <li>○ Calmly optimistic in unprecedented times.</li> </ul> </li> <li>• Luis: <ul style="list-style-type: none"> <li>○ One: Request exception ramped up last week. PIs are responsible for following protocols and are responsible for safety of students.</li> <li>○ Two: Research development –4/23 NSF proposal development</li> </ul> </li> <li>• Andy: Regent meeting tomorrow regarding tuition</li> </ul> <p>Others</p> <ul style="list-style-type: none"> <li>• Gena Jones <ul style="list-style-type: none"> <li>○ Climate study action team – moving forward with focus groups</li> <li>○ Proposal regarding allowing student work experience in hiring</li> </ul> </li> <li>• Justin – Virtual Commencement is done. Video Conference series will return tomorrow.</li> <li>• Chancellor: Regent meeting tomorrow. <ul style="list-style-type: none"> <li>○ Working with legislative folks.</li> </ul> </li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>• Regents are discussing the budget tomorrow but not approving it. <ul style="list-style-type: none"> <li>○ Request: 3–5% tuition increase on the main campus.</li> </ul> </li> </ul>
<p>Additional Updates</p>	<p>ASNMSU</p> <ul style="list-style-type: none"> <li>• Elections: Matthew Madrid, Tiffany Flores ASNMSU President and VP</li> <li>• Trying to engage students through social media.</li> </ul> <p>Graduate Student Council</p> <ul style="list-style-type: none"> <li>• Travel budget – seeking to use this strategically; elections next week.</li> </ul> <p>General Counsel</p> <ul style="list-style-type: none"> <li>• May 1: Will be welcoming Mariah Ortiz, New Attorney and Dimitria White, New administrative assistant. Thanks to HR for assistance.</li> </ul> <p>Faculty Senate</p> <ul style="list-style-type: none"> <li>• Last meeting next Thursday.</li> </ul> <p>Community Colleges</p> <ul style="list-style-type: none"> <li>• Monica Torres: Considering plan for the future. How do we manage CTE programs? Virtual commencement is underway.</li> <li>• John Gratton: Working on phases to bring people back. State asked if we could assist in manufacture and distribution of hand sanitizer.</li> <li>• Mickey: 1193 cases in the central and northwest. CTE courses also a concern. Still snowing in Grants (last Tuesday!)</li> </ul>

	<ul style="list-style-type: none"> <li>• Ken: Will make it to the end of the semester.</li> </ul> <p>Advancement, Derek Dictson</p> <ul style="list-style-type: none"> <li>• Emergency fund is over \$50,000</li> <li>• Alumni is working on plans</li> <li>• \$5,000 donated for Aggie Cupboard during last week’s concert.</li> </ul> <p>Athletics</p> <ul style="list-style-type: none"> <li>• Good news – football renewals are positive.</li> <li>• ESports team beat University of Alaska Anchorage.</li> </ul> <p>Employee Council: Letty – no report.</p> <p>NMSU Police</p> <ul style="list-style-type: none"> <li>• We are now trending down on crime on campus.</li> </ul> <p>Other</p> <ul style="list-style-type: none"> <li>• Administrative Professional Day – Wednesday.</li> <li>• Network Penetration Test today.</li> <li>• New Research Dean in ACES starts May 1.</li> <li>• Town Hall Thursday</li> <li>• Keeping Monday meetings</li> </ul>
Attendees	<p>John Floros, presiding; mmm, John Gratton, Mickey Best, Enrico Pontelli, Beck Corran, Renay Scott, Rolando Flores, Justin Bannister, Ruth Johnston, Leslie Cervantes, Roy Collins, Derek Dictson, Dan Arvizu, Ken Van Winkle, Lisa Warren, Marion Moccia, Scott Eschenbrenner, Melissa Chavira, Erme, Sonya, Miriam, Gena, Carlos, Carol Parker, Luis, Lenny, Ophelia, Susan Brown, Lori, Andy, Lakshmi, Norma G. Alton, Monica, Letty, Evan Conner, Sean Sellars, Greg Fant, Jim Hoffman, Jim Chavez, Laura Castille, Anthony Parra, Norma Noel, Kate Terpis, Ann Goodman, Shelly Stovall, D’Anne Stuart, Ricardo Rel, Stephen Lopez, Adam Cavotta, Natalie Kellner, Kim Rumford,</p>