

1. Return to Work (Basic) / Safety Training

- This module is a “Basic” module that includes all the information we have at this time related to COVID-19 and policies/procedures/protocols requested by EHS & RM, Health Center, and HRS. This module will serve all those currently on campus and returning to campus prior to 8/1.
- The module is loaded into Training Central and available at: <https://bit.ly/NMSURTW1>
- A PDF document of the module screens will be available on the ready.nmsu.edu website for those **not needing credit** for the training.
- **Employees must take the Training Central version** if they want to receive credit/certification in their NMSU training record.

2. Return to Work Employee / Safety Training (NMSU System Directed Safety Training 2020)

- CLPD will enhance the “Basic” Return to Work module above and add/edit content as decisions/protocols are updated or finalized.
- Final Module will be available 8/1.

3. Return to Work Manager / Safety Training

- CLPD will enhance “Basic” Return to Work module above and add manager relevant content and add/edit content as decisions/protocols are updated or finalized.
- Module will be available 8/1.

4. Return to Work (Spanish)

- New bilingual Spanish/English CLPD will begin work on 6/16. Her first project will be assisting with the translation of this module.
- Plan is to have the module available 8/1.

5. Teleworking for Employees (in collaboration with HRS ELR)

- First rough draft content was submitted and is now in edit and enhance stage.
- We will imbed Teleworking policy/procedure/protocol information once decisions are made and the Teleworking policy is finalized.
- Plan is to have the module available around 6/15 provided all decision points are finalized.

6. Teleworking for Managers (in collaboration with HRS ELR)

- First rough draft content was submitted and is now in edit and enhance stage.
- We will imbed Teleworking policy/procedure information once decisions are made and the policy is finalized.
- Decision tree is pretty much done and will be one of the resources available to help managers determine who should or should not return to work and when.
- Plan is to have the module available around 6/15 provided all decision points are finalized.

7. Face Coverings (in collaboration with College of HSS and EHS & RM)

- Currently we have a CDC Face Coverings video imbedded in the “Basic” Return to Work module, but the College of HSS had already decided to create their own; once we found out,

we all decided to collaborate and include students to make it NMSU specific. The ideas I heard being discussed seemed pretty exciting. More to come...

- HSS received a great response from students and they have plenty of volunteers to help create a NMSU specific video. Professor Davidson will give the students a longer lunch on Wednesday so they can complete the photos, etc. **They are all bringing jeans and Aggie t-shirts for the pictures.**
- Plan is to have video completed and ready to upload into the updated “Return to Work” module due by 8/1.

8. Contact Tracing

- I acquired the training content from Johns Hopkins University and reached out to areas that might be able to help convert it over to NMSU branding format.
- We got some questions/push back as to why we would be recreating something that is already free from Johns Hopkins?
- Need to know the audience and priority of this suggested project given everyone’s “return to work” workload right now.