

University Administrative Council Agenda
Tuesday, November 10, 2020, 9:30 am–10:30 am
<https://nmsu.zoom.us/j/99638140055?from=addon>

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| 1. Call to Order | President Floros |
| 2. Introductions | President Floros |
| 3. Approval of Minutes <ul style="list-style-type: none">○ October○ September | President Floros |
| 4. Old Business (None) | General Counsel |
| 5. New Business (None) | General Counsel |
| 6. Informational Items (None) | |
| 7. NMSU Updates <ul style="list-style-type: none">○ COVID-19 in New Mexico and at NMSU○ General comments○ Academics○ Vice Presidents<ul style="list-style-type: none">▪ Student Success▪ Research▪ Administration and Finance▪ Advancement▪ General Counsel○ Human Resources○ Marketing and Communications○ Community Colleges○ ASNMSU○ Grad Council○ Faculty Senate○ Employee Council○ Athletics○ NMDA○ Chancellor | <p>Lori McKee
President Floros
Provost Parker</p> <p>Renay Scott
Luis Cifuentes
Andy Burke
Derek Dictson
Roy Collins
Gena Jones
Justin Bannister</p> <p>Mathew Madrid
Ashlerose Francia
Julia Parra
Letty Gallegos
Mario Moccia</p> <p>Chancellor Arvizu</p> |
| 8. Additional Updates | |

University Administrative Council Agenda
Tuesday, October 13, 2020, 8:30 am–10:30 am
<https://nmsu.zoom.us/j/99102825656>

Call to Order President Floros	8:31
Introductions President Floros	Libby Washburn , Senior Administrator for the Office of the Provost <ul style="list-style-type: none"> Process improvements, academic agreements
President's Comments	Suggestion: Week before and week after holiday and have only essential personnel on campus. Bring back later in the meeting. Spring Break for next semester – how to incorporate a Spring Break that minimizes transmission of COVID-19? Provost to talk with Deans, Rapid Response Team, CART. Send comments to Ruth Johnston. We can start late, end early, distribute days in the semester.
Approval of Minutes President Floros	August 11: Motion from Pontelli, seconded by Torres. Approved as distributed. September 8 minutes (Available November)
Old Business General Counsel	Back from August UAC ARP 7.01: Staff Compensation with two companion revisions to ARP 6.85 and ARP 9.01 <ul style="list-style-type: none"> Received some feedback from a consultant – none substantive. Approved provisionally Moved, seconded, recommend approval ARP 9.01: Staff Probationary Period with companion revision to ARP 10.10 <ul style="list-style-type: none"> Staff probationary period to eliminate 24-hour notice period. Consistency revisions to ensure that other rules are revised at the same time. Moved, seconded. Discussion – Can probation be extended? Yes. Moved, seconded, recommend approval ARP 6.41: Joint Academic Appointments <ul style="list-style-type: none"> No feedback since August presentation. Moved, seconded, no discussion Moved, seconded, recommend approval
New Business General Counsel	ARP 18.10: Namings and Honorary Recognition <ul style="list-style-type: none"> Substantive re-write to give donors additional opportunities. Allows donor recognition at 50% of pledge received. Removed details and assigns them to rule administrator. Removed endowment thresholds, flow chart Adds provision for non-honorific namings Will return in December ARP 4.81; A: Las Cruces Campus Approval Sequence for Curricular Credentials ARP 4.81; B: Community College Approval Sequence for Curricular Credentials <ul style="list-style-type: none"> Revising to combine senate, deans, assoc deans. Eliminates 2 stops. Concern about representation of academic review group Appendix B has an updated version that maintains CCAVP role, was approved by Faculty Senate. FS support streamlining – this process had been very cumbersome. Workflow will make it more streamlined. Can we do better? Can we waive second read, conditioned on using the 4.8-B chart from Faculty Senate? Moved and seconded to skip first read and recommend approval.
Informational Items	2020 Performance Evaluations (10 Minutes) Gena Jones <ul style="list-style-type: none"> Evaluations due March 16, 2021. System open December 4 to March 16. Communication first week of November. Reminders December, January, February, March.

	<ul style="list-style-type: none"> • Also training for supervisors and employees. • Include evals for employees who are new. • Separate communication for faculty • Scores are lower but many people still exceed expectations • Lori Montoya’s team assisted in revising performance evaluation instrument <p>Policy Development (10 Minutes) Vice Chancellor Johnston</p> <ul style="list-style-type: none"> • Seeking to streamline policies • Team – Adam, Libby, Ermelinda (temp assignment), Spri Aubrey, and others. <p>Executive Order on Combating Race and Sex Stereotyping (5 Minutes) Laura Castille</p> <ul style="list-style-type: none"> • “Divisive concepts” forbidden by executive order. • Contracts can be cancelled if order is violated. • Communication to campus pending <p>External Data/Info Requests (5 Minutes) Ricardo Rel</p> <ul style="list-style-type: none"> • Data requests – Requests from elected officials and staff: please route through Government Relations. Some requests go directly to offices. • Please remind those in your units to go through Government relations. <p>NMSU Online Marketing (20 Minutes) Sherry Kollmann</p> <ul style="list-style-type: none"> • See presentation • Discussion: Are support services ready for this? Sherry had conversations with Registrar, Fin Aid, Advising, others in VPSS area. Conversations started in April. First part is a pilot. Also, looking at tutoring support. • Goal is enrollment growth in undergraduates
<p>NMSU Updates</p>	<p>COVID-19 in New Mexico and at NMSU, Lori McKee</p> <ul style="list-style-type: none"> • 42 states currently have positivity of 5% or less. • Rise is coming from friends, family, and neighbors. Not work or classes. <p>General comments, President Floros</p> <ul style="list-style-type: none"> • Broad support for essential staff on campus. <p>Academics, Provost Parker</p> <ul style="list-style-type: none"> • Making research operational. Seeking input on various proposals to stay competitive. <p>Vice Presidents</p> <ul style="list-style-type: none"> • Student Success, Renay Scott. Online market is increasingly important. Traditional recruiting is a challenge now. Getting leads is very difficult. Most important thing we can be is responsive to phone calls and emails. Mid-term grades – advisors are reaching out, but students are having problems. Many students are leaving online and hybrid markets. Retention will be a challenge. • President’s comments – our students need our help. • Research, Luis Cifuentes. EAB ALR responsible for some of increase this year. RCW and GRAS will be together. • Administration and Finance, Andy Burke. Budget realignment is meeting, 2-year time horizon – cuts this year and next. • Advancement Derek Dictson • General Counsel Roy Collins <p>Human Resources, Gena Jones</p> <p>Marketing and Communications, Justin Bannister</p> <p>Community Colleges</p> <p>ASNMSU Mathew Madrid</p> <ul style="list-style-type: none"> • Virtual homecoming next week. Pumpkin carving, car smash, etc. Fall elections at start of November, etc. <p>Grad Council Ashlerose Francia</p> <p>Faculty Senate Julia Parra</p> <p>Employee Council Letty Gallegos</p>

	<p>Athletics Mario Moccia WAC finalizing start dates. Football to have a spring season. NMDA</p> <ul style="list-style-type: none">• Business as usual <p>Chancellor Arvizu Identity awareness day – October 17.</p>
Attendees	<p>John Floros; Enrico Pontelli, Stephen, Carol, Eric Sanchez, Henrietta, Jim, Melissa, Shelly, Ricardo, Adam, Justin, Letty, Katrina, Jim, Derek, David, Ken, Ruth, Lisa, Joseph Almaguer, Libby, Andy, Jeff, Kate, Kim R. Lakshmi, Laura, LeslieLori, Mario, MauraMonoca, Phame, Renay, Rolando, Sherry, Sonya, Roy, Norma, Jon, Julia, Carlos, Ann, Anthony, Scott, Matthew, and others.</p>

University Administrative Council Agenda
Tuesday, September 8, 2020, 8:30 am–10:30 am

Call to Order President Floros	8:31	
Introductions President Floros		
Approval of Minutes President Floros	August minutes will be available in October	
Old Business General Counsel	ARP 15.41: Data classification <ul style="list-style-type: none"> Moved, seconded, discussion, recommend approval 	
New Business General Counsel	<ul style="list-style-type: none"> None 	
Informational Items	NMSU Payment Plan, Norma Noel <ul style="list-style-type: none"> Worked with different groups to revise process. Review of University Naming Policy, ARP 18.10, Derek Dictson <ul style="list-style-type: none"> Revisions will allow more flexibility for donors at different levels 	
NMSU Updates: NOTES not taken on this day	COVID-19 in New Mexico and at NMSU In General Academics <ul style="list-style-type: none"> Vice Presidents <ul style="list-style-type: none"> Student Success Research Administration and Finance Advancement General Counsel Human Resources Marketing and Communications Community Colleges ASNMSU, Mathew Madrid Grad Council, Ashlerose Francia Faculty Senate, Susan Beck Employee Council Athletics Chancellor Eric Sanchez	Lori McKee President Floros Provost Parker Renay Scott Luis Cifuentes Andy Burke Derek Dictson Roy Collins Gena Jones Justin Bannister
Attendees	John Floros, Presiding; Andy Burke, mmm, Mariah Ortiz, (phone number), Adam Cavotta, Andrew Nwanne, Anthony Parra, Ashlerose Francia, Carlos Lobato, Charlie Hurley, D’Anne, David Smith, Derek, Julia, Enrico, Eric, Erma, Gena, Heather, Lenny, Jeff Witte, Jim Hoffman, Jon Webster, Joseph Almaguer, Justin, Kate Terpis, Kim Rimford, Lakshmi, Laura Castille, Lauren, Leslie, Letty, Leslie, Lori, Lios Lios, Lydia, Mario, Mathew, Melissa, Mickey, Monica, Norma, Norma, Renay. Rolando, Roy, Ruth, Scott, Stephen, Susan Beck, Susan Brown, Tim Ketelaar	